Final

CARSON CITY AIRPORT AUTHORITY MEETING
AGENDA

Wednesday, August 19, 2026 – 5:30 P.M.

Public Meeting at:

CARSON CITY COMMUNITY CENTER
(Robert Crowell Board Room)
851 E. William
Carson City, Nevada

This Agenda Prepared by Corey Jenkins, Airport Manager

A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.

D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time*.

E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

1. The public may provide public comment in advance of a meeting by written submission to the following email address: Manager@flycarsoncity.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name & address, and be submitted via email by not later than 5:00 P.M. the day before the meeting. The Carson City Airport Authority values your input. Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda in person.

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F. AIRPORT ENGINEER'S REPORT *(Non-Action Item)*.

G. CONSENT AGENDA

H. PUBLIC HEARINGS

1. FOR DISCUSSION AND POSSIBLE ACTION: Award and authorize execution of the FAA contract for AIP Grant 51 (Runway Safety Area Drainage and Improvements).

   Staff Summary: A request for proposals was issued on July 23, 2026, with bids opened on August 11, 2026. Three bids were received. The Airport's engineering consultant, Wood Rodgers Inc., has reviewed the submissions and recommends awarding the contract to Pave-Tech. Approval of this item will allow the project to proceed.

2. FOR DISCUSSION AND POSSIBLE ACTION: Approve FBO Permit of Nunez Extreme Mobile Detailing LLC as a class V FBO providing aircraft cleaning services.

Staff Summary: Nunez Extreme Mobile Detailing LLC has applied to operate as a Class V FBO at Carson City Airport in Carson City, NV. The company has provided evidence of insurance naming the Carson City Airport Authority as additional insured, a current Carson City Business License, and confirmation of registration with the Nevada Secretary of State. The applicant is also aware that aircraft washing must be performed using waterless methods unless an approved oil-water separator is available.

3. FOR DISCUSSION AND POSSIBLE ACTION: Approve Cactus Airforce, LLC lease assignment to AADF Legacy Airbase, Inc.

   Staff Summary: Cactus Airforce, LLC would like to complete a lease assignment of APN 005-011-89 to AADF Legacy Airbase, Inc.

4. FOR DISCUSSION: Following Airport Staff internal review of the airport driving rules and regulations, Airport Staff will present two drafts of updated Airport Driving and Access Control Rules and Regulations for comments from the Airport Authority.

   Staff Summary: Following an increase in reports of driving rules and regulation violations, Airport Staff completed an internal review of the airport driving rules and regulations with input from some board members. Two new drafts, Airport Driving and Access Control Rules and Regulations, have been developed for comments from the Airport Authority and the Public. These new drafts make roles and responsibilities more clear, include all access control in addition to vehicles, an updated penalty structure, and more. The only difference between the two drafts is the appropriate level which are intended to discourage unsafe actions.

I. AIRPORT MANAGER'S REPORT *(Non-Action Item)*.

J. LEGAL COUNSEL'S REPORT *(Non-Action Item)*.

K. TREASURER'S REPORT *(Non-Action Item)*.

L. REPORT FROM AUTHORITY MEMBERS *(Non-Action Item)*.
   1. Status review of projects
   2. Internal communications and administrative matters
   3. Correspondence to the Authority
   4. Status reports and comments from the members of the Authority

M. PUBLIC COMMENT. Members of the Public who wish to address the Airport Authority may speak about items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

N. AGENDA ITEMS FOR THE NEXT REGULAR MEETING *(Non-Action Item)*.

O. ACTION ON ADJOURNMENT.

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DELIVERED *(via E-Mail)* to the FOLLOWING LOCATIONS for POSTING by 9:00 a.m., August 14, 2026

Final

The Carson City Airport Website	https://flycarsoncity.com/
State of Nevada Public Notice Website	https://notice.nv.gov
Airport Terminal Building	2600 College Parkway Carson City, NV
Mountain West Aviation	2101 Arrowhead Dr. Carson City, NV
Stellar Aviation of Carson City, LLC	2640 College Parkway Carson City, NV
~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~ ***Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the Airport Manager, 2600 E. College Parkway #6, Carson City, NV.***	

NOTE: The Airport Authority is pleased to make reasonable accommodations for members of the Public with disabilities who wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cjenkins@flycarsoncity.com.

Notice: NRS 241.020(4)(c) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting, although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager** and sent to the following address:

Carson City Airport Authority, 2600 E. College Parkway #6, Carson City, Nevada 89706