



CCAA BOARD MEMO

Agenda Item: G-1

BOARD MEMO 2025-21

Meeting Date: December 17, 2025

Agenda Title: FOR POSSIBLE ACTION: Approve Budget Augmentation for Open House Expense 2025 Account 7002.2

Staff Summary: The Open House Expense 2025 account 7002.2 had an original budgeted income and expense of \$12,000. Actual income from the event exceeded expectations at \$22,800. To utilize the additional funds, a budget augmentation is required to increase the expense allocation accordingly. The additional funds will support the purchase of a utility trailer for future open house events, with the remainder donated to various non-profits, primarily focused on aviation youth education programs.

Agenda Action: Motion and Approval

Time Requested: 0 Minutes

Proposed Motion

I move to approve the Budget Augmentation for Open House Expense 2025 Account 7002.2 to \$22,800.

CCAA’S Strategic Goal

Promote aviation to current and future generations

Previous Action and Executive Summary

May 12, 2024 (Item G-1) – The Carson City Airport Authority (“CCAA”) approved the FY 2025-2026 Budget.

Financial Information

Is there a fiscal impact?

No X Yes

If yes, account name/number & amount: Open House Expense 2025 Account 7002.2 amended from \$10,000 to \$22,800

Is it currently budgeted?

No

Alternatives

N/A

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded)