

Final
**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

Wednesday, May 21, 2025 – 5:30 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Robert Crowell Board Room)
851 E. William**

Carson City, Nevada

This Agenda Prepared by Corey Jenkins, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
1. The public may provide public comment in advance of a meeting by written submission to the following email address: Manager@flycarsoncity.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name & address and be submitted via email by not later than 5:00 p.m. the day before the meeting. The Carson City Airport Authority values your input. Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda in person.
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- F. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).
- G. CONSENT AGENDA
1. FOR DISCUSSION AND POSSIBLE ACTION: Approval of Change of Control of Tri-Motor, LLC from Elizabeth Seibold to Scott Seibold.

Staff Summary: Tri-Motor, LLC holds a ground lease at Carson City Airport. Per the lease agreement, a transfer of corporate interests exceeding 25% constitutes an assignment, and no assignment or subletting is permitted without the prior consent of the Landlord, the Carson City Airport Authority (“CCAA”). Elizabeth Seibold has requested to transfer full ownership of Tri-Motor, LLC to her son, Scott Seibold, and both parties have confirmed the request via email. Staff recommend the CCAA

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grant consent for the transfer of ownership of Tri-Motor, LLC with Scott Seibold as the new owner.

H. PUBLIC HEARINGS

1. FOR DISCUSSION AND POSSIBLE ACTION: Review and Discuss Changes, If Any, to the Tentative FY 2025-2026 Budget and Adoption of the Resulting Final Budget pursuant to NRS 354.598 (C. Jenkins, J. Rogers)

Staff Summary: This is the public hearing for the FY 2025-2026 CCAA final budget, as required by Nevada state regulations and NRS 354.598. The tentative budget was approved by the CCAA Board on March 20, 2025, and submitted to the Nevada Department of Taxation on April 15, 2025. Adjustments to the FY 2024 actuals were made to align with the audited financials, but there have been no changes to the FY 2025-2026 budget. The staff recommends adoption of the Final Budget as presented.

I. AIRPORT MANAGER'S REPORT *(Non-Action Item)*.

J. LEGAL COUNSEL'S REPORT *(Non-Action Item)*.

K. TREASURER'S REPORT *(Non-Action Item)*.

L. REPORT FROM AUTHORITY MEMBERS *(Non-Action Item)*.

1. Status review of projects
2. Internal communications and administrative matters
3. Correspondence to the Authority
4. Status reports and comments from the members of the Authority

M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak about items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

N. AGENDA ITEMS FOR THE NEXT REGULAR MEETING *(Non-Action Item)*.

O. ACTION ON ADJOURNMENT.

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DELIVERED (via E-Mail) to the FOLLOWING LOCATIONS for POSTING by 9am, May 16, 2025

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| The Carson City Airport Website | https://flycarsoncity.com/ |
| State of Nevada Public Notice Website | https://notice.nv.gov |
| Airport Terminal Building | 2600 College Parkway Carson City, NV |
| Mountain West Aviation | 2101 Arrowhead Dr. Carson City, NV |
| Stellar Aviation of Carson City, LLC | 2640 College Parkway Carson City, NV |
| <i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i> | |
| <i>Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the Airport Manager, 2600 E. College Parkway #6, Carson City, NV</i> | |

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cjenkins@flycarsoncity.com

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 E. College Parkway #6, Carson City, Nevada 89706