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**RE: North West Tie-Down License Agreement**

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**From** bryan@highsierrapilots.club <bryan@highsierrapilots.club>

**Date** Wed 9/25/2024 3:24 PM

**To** Corey Jenkins <cJenkins@flycarsoncity.com>

Corey,

I hope this message finds you well. On behalf of High Sierra Pilots, I would like to formally submit our qualifications for the opportunity to manage the 25 tie-down spaces on the North-West Ramp at Carson City Airport (KCXP).

**Overview of High Sierra Pilots:** High Sierra Pilots currently manages a fleet of 19 aircraft based at KCXP, all tied down on the North-West Ramp. Our office is located conveniently on the ramp itself, accessed via Arrowhead Road. We provide daily shuttle services to transport pilots and passengers between the ramp and the main terminal building. This service can be extended to include tie-down customers as well, offering convenient access to their aircraft.

**Experience in Managing Tie-Down Spaces:** As we already manage 15 aircraft + 4 spaces used for maintenance at Stew's Aero Services of the existing tie-down spaces on this ramp, we are well-versed in the operations, safety, and maintenance involved in managing both transient and long-term tie-down customers. Our team conducts multiple daily inspections of all tied-down aircraft to ensure their security and proper maintenance. This existing infrastructure allows us to easily incorporate additional tie-downs and offer the same level of care for aircraft not in our fleet. We are also well-positioned to assist with the collection of tie-down fees on behalf of the airport.

**Commitment to Service and Safety:** High Sierra Pilots operates with a commitment to safety, compliance with all FAA and aviation regulations, and customer satisfaction. In addition to managing tie-downs, we are a licensed maintenance shop, routinely working with aircraft coming to KCXP for maintenance. Our team manages towing, taxiing, and the safe return of aircraft for owners based at the airport, demonstrating our comprehensive approach to aircraft care and safety.

**Capacity for Expansion:** Our daily presence and operations on the North-West Ramp make us uniquely suited to oversee the additional tie-down spaces with minimal disruption and maximum efficiency. We look forward to expanding our services and ensuring that both transient and long-term customers experience top-tier service. We are prepared to enhance our operations as needed to accommodate the additional spaces and ensure all aircraft are maintained to the highest standards. Thank you for considering High Sierra Pilots for this opportunity. We believe our established presence, experience, and commitment to service make us an ideal candidate to manage these tie-down spaces. We would be happy to provide any further details or meet to discuss how we can support the airport's goals.

Sincerely,



**Bryan Stewart**

High Sierra Pilots Flying Club

Phone: 775-782-9595

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Email [bryan@highsierrapilots.club](mailto:bryan@highsierrapilots.club)

Carson City Airport KCXP

2101 Arrowhead Dr STE: #201

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**From:** Corey Jenkins <cJenkins@flycarsoncity.com>  
**Sent:** Wednesday, September 25, 2024 2:55 PM  
**To:** Corey Jenkins <cJenkins@flycarsoncity.com>  
**Subject:** North West Tie-Down License Agreement

I hope this message finds you well. We are seeking qualified Fixed Base Operators (FBOs), who are interested in participating, to submit their qualifications for a license agreement regarding the rental of 25 tie-down spaces on the North-West Ramp at Carson City Airport.

The selected FBO will be able to utilize the tie-down spaces for their own aircraft while also making them available for transient and monthly customers. We are particularly interested in FBOs that can demonstrate the capacity to provide adequate accommodations and services for all users, ensuring a positive experience for our transient and long-term clients.

Key qualifications should include:

1. Experience in managing tie-down spaces for transient and monthly customers.
2. Ability to offer essential amenities and services, such as fueling and customer support.
3. Proven track record of safety and compliance with aviation regulations.
4. Demonstrated commitment to customer service and satisfaction.

Please submit your qualifications by 5 PM on October 7<sup>th</sup>, 2024 including a brief overview of your company, relevant experience, and any additional information that supports your capability to fulfill this agreement.

Thank you for your attention to this request. We look forward to your submissions and the opportunity to work together.

Regards,

***Corey Jenkins, C.M., ACE***

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