



FlyCarsonCity.com

CCAA BOARD MEMO

Agenda Item: H-2

BOARD MEMO 2024-07

Meeting Date: March 20, 2024

Agenda Title: FOR DISCUSSION AND POSSIBLE ACTION: REVIEW AND APPROVE AIRPORT EMERGENCY PLAN REVISION. (C. JENKINS)

Staff Summary: Airport staff has completed a revision of the Airport Emergency Plan to include an emergency response checklist, emergency aircraft recovery contact, updated contact information, and miscellaneous grammar and content improvements.

Agenda Action: Formal Action/Motion

Time Requested: 15 Minutes

Proposed Motion

I move to accept the draft Revised Airport Emergency Plan (AEP)

CCAA'S Strategic Goal

Provide for the Safety and Security of Airport Users.

Previous Action and Executive Summary

May 20, 2020 (Item F-8) - The first version of the AEP was approved.

Revised May 17, 2022

The updates to the plan are not substantive changes. The checklist makes the plan more functional during the initial stages of an emergency response. Contact information has been updated and additional contacts have been made, including a crane operator who is qualified in aircraft recovery. Many grammatical corrections have been made throughout the document.

Financial Information

Is there a fiscal impact?

No Yes

If yes, account name/number & amount:

General Fund/ Federal Share:

Is it currently budgeted?

Alternatives

Propose changes to the budget.

Board Action Taken:

Motion: _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)