



## CCAA BOARD MEMO

Agenda Item: G-1

BOARD MEMO 2024-5

Meeting Date: March 20, 2023

**Agenda Title:** REVIEW AND APPROVE ADDENDUM 2 TASK ORDER E ATTACHMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN SPONSOR AND ENGINEER. (C. JENKINS)

**Staff Summary:** Carson City has required some changes to the plans for the Snow Removal Equipment Building. The scope amendment is intended to provide additional funding to cover the efforts associated with the building permit review process which involves changes to the civil and architectural project documents.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 0 Minutes

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### **Proposed Motion**

I move to approve Addendum 2 Task Order E Attachment to Professional Services Agreement Between Sponsor and Engineer.

### **CCAA'S Strategic Goal**

Maintain airport infrastructure in top condition.

### **Previous Action and Executive Summary**

April 19, 2023 (Item H-1) - The CCAA approved the ACIP including the Snow Removal equipment building project.

### **Financial Information**

Is there a fiscal impact?

No  Yes

If yes, account name/number & amount: 3099 General Fund

General Fund/ Federal Share: \$4,200 increase in expense

Is it currently budgeted?

Increase to existing budget item.

**Alternatives**

Approve with changes.

Do not approve.

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
(Vote Recorded By)

**ADDENDUM 2  
TASK ORDER E  
ATTACHMENT TO  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN SPONSOR AND ENGINEER,  
DATED \_\_\_\_\_, 2024**

**FURTHER DESCRIPTION OF SERVICES OF ENGINEER**

1. This Attachment is made a part of and incorporated by reference into the Professional Services Agreement made on November 29, 2018, between **CARSON CITY AIRPORT AUTHORITY (Sponsor)** and **ARMSTRONG CONSULTANTS, INC., (Engineer)** providing for professional engineering services. The Services of Engineer as described in Section 1 of the Agreement are amended or supplemented as indicated below and the time periods for the performance of certain services are stipulated as indicated below.

2. **LOCATION** – Carson City Airport – Carson City, Nevada

3. **WORK PROGRAM** – Attached

**Element 1** – *Construct Snow Removal Equipment (SRE) Building (Bidding & Construction)*

4. **FEES** - The fees will be as noted below. (All lump sums)

Original Task Order E Total	\$112,380.00
Previous Addendum 1 Total	\$7,640.00
<b><u>Addendum 2</u></b>	
Additional Building Permit Review and Engineering Services	<b>\$4,200.00</b>
<b>Revised Task Order E Total</b>	<b>\$124,220.00</b>

5. **ATTACHMENTS** - Required Contact Provisions for A/E Contracts Under Airport Improvement Program

SPONSOR:  
**CARSON CITY AIRPORT AUTHORITY**

ENGINEER:  
**ARMSTRONG CONSULTANTS, INC.**

\_\_\_\_\_  
Tim Puliz, Chairman

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Erik Vliek, Business Manager

**ADDENDUM 2 – TASK ORDER E  
CARSON CITY AIRPORT  
AIP NO. 3-32-0004-044-2023**

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**ELEMENT #1    CONSTRUCT SNOW REMOVAL EQUIPMENT STORAGE BUILDING (BID & CONST.)**

1. This work element includes the bidding and construction period services associated with the construction of a snow removal equipment storage building at the Carson City Airport.
  - 1.1. This scope amendment is intended to provide additional funding to cover the efforts associated with the building permit review process which involves changes to the civil and architectural project documents (plans and specifications). This amendment will cover additional professional service fees incurred by the civil engineering subconsultant employed by Armstrong that will be providing technical support during the building permit review and submittal review processes.
  - 1.2. Otherwise, the scope of work, as presented in Task Order E, remains the same.