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CCAA BOARD MEMO

Agenda Item: H-1

BOARD MEMO 2023-30

Meeting Date: November 15, 2023

Agenda Title: FOR DISCUSSION AND POSSIBLE ACTION: SPECIAL ELECTION OF FY 2024/2025 CCAA OFFICER; CHAIR (S. TACKES)

Staff Summary: Special election of CCAA chair as required by Chapter 844, Statutes of Nevada 1989. The Chair position is currently vacant due to a brief lapse in membership of the previous Chair.

Agenda Action: Formal Action/Motion

Time Requested: 10 Minutes

Proposed Action

Open nominations for Chair, take nominations, close nominations, take a vote.

CCAA'S Strategic Goal

Compliance with NRS 844 which requires election of officers by July 1 of odd numbered years and allows for elections at any time.

Previous Action and Executive Summary

The officers elected in June were Tim Puliz, Chairman; Harlow Norvell, Vice Chairman; Jon Rogers, Secretary/Treasurer. Due to the end of term of Tim Puliz and his re-appointment, there was a gap during which there was not a chairman, and the Vice-Chairman became acting Chair.

The process is for the acting Chair to open the matter for nominations, take nominations, close the nominations, and then proceed with a vote. As with all items, public comment should be made available.

Applicable Statute

Sec. 6. Board: Election of officers; duties of Secretary and Treasurer.

1. The Board shall elect a Chair, Vice Chair, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.

2. The Secretary shall keep audio recordings or transcripts of all meetings of the Board and a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. Except as otherwise provided in [NRS 241.035](#), the records must be open to the inspection of all interested persons, at a reasonable time and place. A copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge pursuant to [NRS 241.035](#).

3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. The Treasurer shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his or her duties.

(Ch. 844, [Stats. 1989 p. 2026](#); A—Ch. 373, [Stats. 2005 p. 1417](#); Ch. 98, [Stats. 2013 p. 334](#))

Financial Information

Is there a fiscal impact?

No Yes

If yes, account name/number & amount:

General Fund/ Federal Share:

Is it currently budgeted?

Alternatives

Do not vote and then the Chairman position remains unfilled.

Board Action Taken:

Motion: _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)