



## CCAA BOARD MEMO

Agenda Item: H-1

BOARD MEMO 2023-20

Meeting Date: June 21, 2023

**Agenda Title:** 1. FOR DISCUSSION AND POSSIBLE ACTION: ELECTION OF FY 2024/2025 CCAA OFFICERS; CHAIR, VICE-CHAIR, SECRETARY AND TREASURER (S. TACKES).

**Staff Summary:** Election of CCAA officers as required by Chapter 844, Statutes of Nevada 1989.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 10 Minutes

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### **Proposed Action**

Open nominations, take nominations, close nominations, take a vote.

### **CCAA'S Strategic Goal**

Compliance with NRS 844 which requires election of officers by July 1 of odd numbered years.

### **Previous Action and Executive Summary**

Current officers from prior election are Michael Golden, Chairman; Tim Puliz, Vice Chairman; Jon Rogers, Secretary/Treasurer.

NRS 844, which created the Carson City Airport Authority, specifies that the members of the Authority shall elect a Chairman, Vice-Chairman, and a Secretary/Treasurer (this latter position can be 2 different persons but has historically been one person). The elections may occur at any time but since the current terms end on July 1, 2023, an election is timely at the June meeting.

The process is for the Chair to open the matter for nominations, take nominations, close the nominations and then proceed with a vote. As with all items, public comment should be made available.

### **Applicable Statute**

**Sec. 6. Board: Election of officers; duties of Secretary and Treasurer.**

1. The Board shall elect a Chair, Vice Chair, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.

2. The Secretary shall keep audio recordings or transcripts of all meetings of the Board and a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. Except as otherwise provided in [NRS 241.035](#), the records must be open to the inspection of all interested persons, at a reasonable time and place. A copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge pursuant to [NRS 241.035](#).

3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. The Treasurer shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his or her duties.

(Ch. 844, [Stats. 1989 p. 2026](#); A—Ch. 373, [Stats. 2005 p. 1417](#); Ch. 98, [Stats. 2013 p. 334](#))

### **Financial Information**

Is there a fiscal impact?

No  Yes

If yes, account name/number & amount:

General Fund/ Federal Share:

Is it currently budgeted?

### **Alternatives**

Do not vote and then terms end on July 1 without being filled.

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)