



## **CARSON CITY AIRPORT AUTHORITY**

### **Request for Statement of Interest and Qualifications Airport Planning Services Carson City Airport**

The Carson City Airport Authority is formally requesting Statements of Interest and Qualifications for professional services of qualified firms to provide airport planning. The Carson City Airport Authority wishes to retain these services for a five (5) year period to assist the Airport Authority with the development and improvement of the Carson City Airport. The types of services may include, but not be limited to: general consulting services; preparation and administration of the necessary applications and documents for Federal Aviation Administration (FAA) airport improvement program (AIP) grant funding; interface with the FAA and maintain a positive relationship; provide planning services as required by the Airport Authority; attend and provide planning input upon request at Airport Authority meetings and other meetings as required by the Airport Authority. The professional services may be required for, but not be limited to the following specific projects listed in the fiscal year 2023-2028 Airport Capital Improvement Program (ACIP), with additional detail in the current ACIP which can be obtained from the Airport Manager:

#### 2023

- Construct Snow Removal Equipment Building (Bid and Construction)
- Install Approach Lighting (Phase 3) [Construct PAPI and MALSF]

#### 2024

- RSA Drainage and Improvements (Design)
- Replace Taxiway Lighting [Design and Construction]
- Extend Runway 9/27 (Focused Planning Study and 25% Design)
- Extend Runway 9/27 (EA)

#### 2025

- Pavement Rehab - Main Apron (Design and Construction)
- Pavement Rehab - North Apron (Design and Construction)
- Pavement Rehab - TW A and TW D
- Reconstruct Taxiway B (Design and Construction)
- Extend Runway 9/27 (Final Design)

#### 2026

- Extend Runway 9/27 (Bid and Construction)

#### 2027

- Pavement Rehab – Runway 9/27 (Design and Construction)

#### 2028

- Construct Taxiway C and Southwest Storm Drain (Design and Construction)

A statement of your firm's interest and qualifications regarding these projects is herein solicited. Firms are advised that the work may be accomplished during the course of multiple grants; that new projects may be added after the original selection is made; and that some of the services may not be required and that the sponsor reserves the right to initiate additional procurement action for any of the services included in the initial procurement.

The Statement of Interest and Qualifications should include detailed information regarding the consultant's interest; qualifications; current relevant experience with the planning, design and engineering of airports and airfield improvement projects funded by FAA Airport Improvement Program (AIP) grants; and resumes of key personnel. Selection criteria contained in the FAA Advisory Circular 150/5100-14, as amended, will be considered:

1. Capability to perform all or most aspects of the project and recent experience in airport projects comparable to the proposed task. Additionally, please identify whether the firm has the capability to provide environmental impact statements.
2. Key personnel's professional qualifications and experience and availability for the proposed project; their reputation and professional integrity and competence; and their knowledge of FAA regulations, policies, and procedures.
3. Capability to meet schedules or deadlines.
4. Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns. Provide information on projects completed in the last 3 years.
5. Qualifications and experience of sub-consultants regularly engaged by the consultant under consideration.
6. Capability of a branch office that will do the work to perform independently of the home office, or conversely, its capability to obtain necessary support from the home office. The use of geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
7. Ability to furnish qualified inspectors for construction inspection if applicable.
8. Understanding of the project's potential challenges and the sponsor's special concerns.
9. Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.
10. Capability to incorporate and blend aesthetic and architectural concepts with the project design while accomplishing the basic requirements that transportation facilities be functional, safe, and efficient.
11. In meeting the Disadvantaged Business Enterprise (DBE) contract goal, evidence documenting that the consultant met the DBE goal, or by documenting that it made adequate good faith efforts to meet the DBE goal. (See 49 CFR, § 26.53)
12. Capability to conduct a Value Engineering (VE) study for projects that are particularly complex or have unique features. Order 5100.38, Chapter 3, Subsection 3-57; AC 150/5300-15, *Use of Value*

*Engineering for Engineering and Design of Airport Grant Projects*; and AC 150/5370-10, *Standards for Specifying Construction of Airports*, contain additional guidance on VE studies.

### 13. References.

Please note that this is a request for a Statement of Interest and Qualifications; a detailed cost proposal is not being requested at this time. Final project costs will be determined through negotiations with the selected firm. If project cost negotiations with the selected firm are unsuccessful, the Airport Authority reserves the right to enter into negotiations with other firm(s) in the order determined at selection.

Consultant submittals shall be brief and concise, containing no more than 35 pages of material. Submittals in excess of 35 pages shall be considered to be non-responsive.

The Airport Authority assumes no obligation in the solicitation of the general statement of interest and qualifications and all costs of responding to the solicitation shall be borne by the interested consultants.

Time is of the essence, therefore, the Airport Authority will evaluate all pertinent information and will endeavor to select the firm with which it will work from those firms submitting statements. If a selection cannot be made on the basis of the qualification statements alone, the most qualified firms may be contacted for additional information and, if warranted, detailed interviews.

This RFQ and the projects under this RFQ are subject to the provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity), NRS Chapters 332, 338, 623, 625, and 844, and to the provisions of Department of Transportation Regulations 49 CFR Par 23 (Disadvantaged Business Enterprise Participation). DBE firms are encouraged to submit. Entities may respond for both this RFQ and one issued the same date for Engineering. If responding to both, your firm should explain the synergies, efficiencies and/or savings that would result from engaging your firm on both.

Questions regarding this request and the proposed projects should be directed to Mr. Corey Jenkins at Carson City Airport, 2600 E. College Parkway #6, Carson City, NV 89706, or by contacting him at (775) 841-2255.

Seven copies of the Statement of Interest and Qualifications should be submitted to the Carson City Airport Authority no later than **3:00 P.M., Thursday, July 13, 2023**.