

DRAFT MINUTES
Special Meeting
Carson City Airport Authority (CCAA)
Monday, December 5, 2022 ● 10:00 A.M.
Carson City Airport Terminal
2600 College Parkway #6, Carson City, Nevada

Authority Members

Chair – Michael Golden	Vice Chair – Tim Puliz
Treasurer – Jon Rogers	Member – Stan Jones
Member – Paul Hamilton	Member – Karl Hutter
Member – Harlow Norvell	

Staff

Steve Tackes – Airport Counsel
Corey Jenkins – Airport Manager
Danielle Howard – Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

Audio recordings and the meeting minutes of the Carson City Airport Authority meetings are available on www.carson.org/minutes.

A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

(10:02:17) – Chairperson Golden called the meeting to order at 10:02 a.m.

(10:02:21) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Michael Golden	Present	
Vice Chair Tim Puliz	Absent	
Treasurer Jon Rogers	Present	
Member Stan Jones	Absent	
Member Paul Hamilton	Present	
Member Karl Hutter	Absent	
Member Harlow Norvell	Present	

B. PLEDGE OF ALLEGIANCE

(10:02:56) – Led by Member Norvell.

C. MODIFICATION OF THE AGENDA.

(10:03:42) – Chairperson Golden noted that there were no modifications to the agenda.

D. PUBLIC COMMENT.

(10:03:49) – No public comments were forthcoming.

E. CONSENT AGENDA

(10:04:02) – Chairperson Golden introduced the item and entertained requests to pull the item from the Consent Agenda. When no requests were forthcoming, he entertained a motion to accept the Consent Agenda.

MOTION: Treasurer Rogers so moved.

RESULT:	APPROVED (4-0-0)
MOVER:	Rogers
SECONDER:	Norvell
AYES:	Golden, Rogers, Hamilton, Norvell
NAYS:	None
ABSTENTIONS	None
ABSENT:	Puliz, Jones, Hutter

1. FOR POSSIBLE ACTION: APPROVE A LEASE AMENDMENT FOR THE SACRAMENTO-VALLEY LIMITED PARTNERSHIP, DBA VERIZON WIRELESS FOR THE ADDITION AND MODIFICATION OF EQUIPMENT.

F. PUBLIC HEARINGS

1. FOR DISCUSSION AND POSSIBLE ACTION: APPROVAL OF THE ANNUAL AUDIT REPORT OF THE CARSON CITY AIRPORT AUTHORITY FOR FY 2021/22.

(10:04:48) – Chairperson Golden introduced the item. Treasurer Rogers and Mr. Jenkins referenced the Board Memo and the accompanying documents related to the annual audit report for fiscal year (FY) 2021/2022, all of which are incorporated into the record. Chairperson Golden entertained Member input and, when none was forthcoming, a motion.

(10:13:51) – MOTION: Member Norvell moved to approve the FY 2021/2022 annual audit report of the Carson City Airport Authority, conducted by Casey Neilon, as presented.

RESULT:	APPROVED (4-0-0)
MOVER:	Norvell
SECONDER:	Hamilton
AYES:	Golden, Rogers, Hamilton, Norvell
NAYS:	None
ABSTENTIONS	None
ABSENT:	Puliz, Jones, Hutter

G. REPORT FROM AUTHORITY MEMBERS

- 1. STATUS REVIEW OF PROJECTS**
- 2. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- 3. CORRESPONDENCE TO THE AUTHORITY**
- 4. STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE AUTHORITY**

(10:14:45) – Chairperson Golden entertained Member reports; however, none were forthcoming.

H. PUBLIC COMMENT.

(10:14:59) – No public comments were forthcoming.

I. ACTION ON ADJOURNMENT.

(10:15:02) – Chairperson Golden adjourned the meeting at 10:15 a.m.

The Minutes of the December 5, 2022 Carson City Airport Authority meeting are so approved on this 18th day of January 2023.