

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

Wednesday, August 17, 2022 – 5:30 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Robert Crowell Board Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Corey Jenkins, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
 - 1. The public may provide public comment in advance of a meeting by written submission to the following email address: mgolden@flycarsoncity.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name & address and be submitted via email by not later than 5:00 p.m. the day before the meeting. The Carson City Airport Authority values your input. Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda in person.

F. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).

G. CONSENT AGENDA

H. PUBLIC HEARINGS

1. FOR DISCUSSION AND POSSIBLE ACTION: APPROVE STELLAR AVIATION OF CARSON CITY AS A CLASS 2 FBO PROVIDING LINE SERVICES, AIRCRAFT STORAGE, AND OPERATIONAL MANAGEMENT OF THE CTE FBO.

Staff Summary: Steller Aviation of Carson City would like to operate an FBO based at Carson Tahoe Executive, a Class 1 FBO.

2. FOR DISCUSSION AND POSSIBLE ACTION: AUTHORITY REVIEW AND DETERMINATION OF PENALTY TO MESSRS JOSEPH SAMSON AND TRAVIS RIEBESELL FOR VIOLATIONS OF THE DRIVING RULES AND UNSAFE USE OF AN OFF-HIGHWAY VEHICLE (OHV) ON THE AIRPORT; PENALTY CAN RANGE FROM A SHORTER SUSPENSION OF DRIVING PRIVILEGES TO A REVOCATION OF DRIVING PRIVILEGES OR OTHER APPROPRIATE PENALTY; OPPORTUNITY FOR MESSRS JOSEPH SAMSON AND TRAVIS RIEBESELL TO PRESENT THEIR POSITION. (S. TACKES)

Staff Summary: A staff investigation of dirt tracks across the taxiways and runway revealed that Messrs. Samson and Riebesell violated the Airport Driving Rules by operating, or cooperating with the operation, of an OHV on the Airport which involved reckless driving, exceeding a safe speed, driving the vehicle on areas not designated for motor vehicles, crossing the active runway and taxiways, tracking dirt and foreign object (FOD) on the runway and taxiways, and ultimately damaging the OHV sufficiently to flatten the tires. These actions presented an immediate danger and serious risk of damage to property and persons. As a result of their violation of CCMC 19.02.020.070 and the Driving Rules and Regulations, their driving privileges on the airside of the Airport were suspended for 120 days. The Authority may determine a greater or lesser penalty.

I. AIRPORT MANAGER'S REPORT (*Non-Action Item*).

J. LEGAL COUNSEL'S REPORT (*Non-Action Item*).

K. TREASURER'S REPORT (*Non-Action Item*).

L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).

1. Status review of projects
2. Internal communications and administrative matters
3. Correspondence to the Authority
4. Status reports and comments from the members of the Authority

M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).

O. ACTION ON ADJOURNMENT.

Final

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DELIVERED (via E-Mail) to the FOLLOWING LOCATIONS for POSTING by 9am, August 12, 2022

The Carson City Airport (CCA) Website: www.flycarsoncity.com	
Airport Terminal Building 2600 College Parkway Carson City, NV	Mountain West Aviation 2101 Arrowhead Dr. Carson City, NV
Sterling Air, Ltd. 2640 College Parkway Carson City, NV	State of Nevada Public Notice Website https://notice.nv.gov
<i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~ Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the, Airport Manager, 2600 E. College Parkway #6, Carson City, NV</i>	

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cjenkins@flycarsoncity.com

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 E. College Parkway #6, Carson City, Nevada 89706