

DRAFT MINUTES
Regular Meeting
Carson City Airport Authority (CCAA)
Wednesday, June 15, 2022 ● 5:30 PM
Community Center Robert “Bob” Crowell Board Room
851 East William Street, Carson City, Nevada

Authority Members

Chair – Michael Golden	Vice Chair – Tim Puliz
Treasurer – Jon Rogers	Member – Stan Jones
Member – Paul Hamilton	Member – Karl Hutter
Member – Harlow Norvell	

Staff

Corey Jenkins – Airport Manager
Danielle Howard – Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

Audio recordings and the meeting minutes of the Carson City Airport Authority meetings are available on www.carson.org/minutes.

A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

(5:36:33) – Chairperson Golden called the meeting to order at 5:36 p.m.

(5:36:41) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Michael Golden	Present	
Vice Chair Tim Puliz	Present (via WebEx)	
Treasurer Jon Rogers	Absent	
Member Stan Jones	Present	
Member Paul Hamilton	Present	
Member Karl Hutter	Present	
Member Harlow Norvell	Absent	

B. PLEDGE OF ALLEGIANCE

(5:37:06) – Led by Member Hutter.

C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.

(5:37:27) – Chairperson Golden introduced the item and entertained a motion.

(5:37:36) – MOTION: Member Jones moved to approve the May 18, 2022 meeting minutes as presented. Member Hutter abstained from the vote, as he was absent during the May 18, 2022 CCAA meeting.

RESULT:	APPROVED (4-0-1)
MOVER:	Jones
SECONDER:	Hamilton
AYES:	Golden, Puliz, Jones, Hamilton
NAYS:	None
ABSTENTIONS	Hutter
ABSENT:	Rogers, Norvell

D. MODIFICATION OF THE AGENDA.

(5:38:09) – Chairperson Golden noted that there were no modifications to the agenda.

E. PUBLIC COMMENT.

(5:38:18) – Chairperson Golden entertained public comments; however, none were forthcoming.

F. AIRPORT ENGINEER’S REPORT

(5:38:57) – Armstrong Consultants Airport Project Manager Nadine Crow, appearing remotely via WebEx, presented the report, which is incorporated into the record, and responded to clarifying questions.

G. CONSENT AGENDA

(5:43:18) – Chairperson Golden introduced the item.

1. FOR POSSIBLE ACTION: APPROVE PROPOSAL FOR LIMITED ARCHITECTURAL SERVICES – CONCEPT PLANNING AND EXTERIOR RENDERINGS OF THE CARSON CITY AIRPORT TERMINAL

(5:43:43) – Mr. Jenkins referenced the Staff Report and the accompanying attachment, both of which are incorporated into the record, and Chairperson Golden entertained a motion to approve the proposal for limited architectural services – concept planning and exterior renderings of the Carson City Airport Terminal.

(5:44:21) – MOTION: Member Hutter so moved.

RESULT:	APPROVED (5-0-0)
MOVER:	Hutter
SECONDER:	Jones
AYES:	Golden, Puliz, Jones, Hamilton, Hutter
NAYS:	None
ABSTENTIONS	None
ABSENT:	Rogers, Norvell

H. PUBLIC HEARINGS

None.

I. AIRPORT MANAGER’S REPORT

(5:44:39) – Chairperson Golden introduced the item. Mr. Jenkins presented his report, which is incorporated into the record. No Member questions or comments were forthcoming.

J. LEGAL COUNSEL’S REPORT

(5:50:04) – Mr. Tackes was absent during this meeting; therefore, there were no items to report.

K. TREASURER’S REPORT

(5:50:14) – Chairperson Golden noted that the report could be reviewed in the agenda materials.

L. REPORT FROM AUTHORITY MEMBERS

(5:50:18) – Chairperson Golden entertained Member reports; however, none were forthcoming.

M. PUBLIC COMMENT.

(5:50:24) – Chairperson Golden entertained public comments; however, none were forthcoming.

N. AGENDA ITEMS FOR NEXT REGULAR MEETING

(5:50:37) – Mr. Jenkins indicated that there would likely be an agenda item regarding the Weaver Aircraft Company ground lease, and there was a potential proposal for Fuel Farm from Stellar Aviation on the Sterling Air, LTD parcel, which would only be agendized if the proposal was complete. He added that there would also likely be an agenda item related to the Shadetree Aviation hangar ground lease in preparation for its expiration.

O. ACTION ON ADJOURNMENT.

(5:52:20) – Chairperson Golden adjourned the meeting at 5:52 p.m.

The Minutes of the June 15, 2022 Carson City Airport Authority meeting are so approved on this 20th day of July 2022.