

DRAFT MINUTES
Regular Meeting
Carson City Airport Authority (CCAA)
Wednesday, September 15, 2021 ● 5:30 PM
Community Center Robert “Bob” Crowell Board Room
851 East William Street, Carson City, Nevada

Authority Members

Chair – Michael Golden	Vice Chair – Tim Puliz
Treasurer – Jon Rogers	Member – Stan Jones
Member – Paul Hamilton	Member – Karl Hutter

Staff

Steve Tackes – Airport Counsel
Corey Jenkins – Airport Manager (via WebEx)
Danielle Howard – Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

Audio recordings and the meeting minutes of the Carson City Airport Authority meetings are available on www.carson.org/minutes.

A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

(5:32:39) – Vice Chairperson Puliz called the meeting to order at 5:32 p.m.

(5:32:46) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Michael Golden	Absent	
Vice Chair Tim Puliz	Present	
Treasurer Jon Rogers	Present	
Member Stan Jones	Present	
Member Paul Hamilton	Present	
Member Karl Hutter	Present	

B. PLEDGE OF ALLEGIANCE

(5:33:01) – Led by Member Jones.

C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.

(5:33:30) – Vice Chairperson Puliz introduced the item and entertained comments and a motion for the minutes of the August 18, 2021 meeting.

(5:33:40) – MOTION: Member Jones moved to approve the August 18, 2021 minutes as presented.

RESULT:	APPROVED (5-0-0)
MOVER:	Jones
SECONDER:	Rogers
AYES:	Puliz, Rogers, Jones, Hamilton, Hutter
NAYS:	None
ABSTENTIONS	None
ABSENT:	Golden

D. MODIFICATION OF THE AGENDA.

None.

E. PUBLIC COMMENT.

(5:34:02) – Vice Chairperson Puliz entertained public comments; however, none were forthcoming.

G. PUBLIC HEARINGS

1. FOR DISCUSSION & POSSIBLE ACTION: REVIEW AND APPROVAL OF PROPOSED RENEWAL AGREEMENT FOR THE COOPERATIVE AGREEMENT BETWEEN THE AUTHORITY AND THE CITY OF CARSON CITY.

(5:34:36) – Vice Chairperson Puliz introduced the item. Mr. Tackes referenced the Board Memo and the accompanying documents, all of which are incorporated into the record, and responded to clarifying questions.

(5:42:42) – MOTION: Vice Chairperson Puliz moved to approve the Renewal Agreement for the Cooperative Agreement between the Authority and the City of Carson City.

RESULT:	APPROVED (5-0-0)
MOVER:	Puliz
SECONDER:	Hutter
AYES:	Puliz, Rogers, Jones, Hamilton, Hutter
NAYS:	None
ABSTENTIONS	None
ABSENT:	Golden

2. FOR DISCUSSION & POSSIBLE ACTION: REVIEW AND APPROVAL OF A RESOLUTION DIRECTING AVGAS FUEL TAXES TO THE AUTHORITY.

(5:43:18) – Vice Chairperson Puliz introduced the item. Mr. Tackes referenced the Board Memo and the Resolution, both of which are incorporated into the record.

(5:46:24) – Vice Chairperson Puliz entertained Member comments and, when none were forthcoming, a motion.

(5:58:01) – MOTION: Member Jones moved to adopt the Resolution directing Nevada DMV to send the avgas fuel taxes to the Carson City Airport Authority.

RESULT:	APPROVED (5-0-0)
MOVER:	Jones
SECONDER:	Hamilton
AYES:	Puliz, Rogers, Jones, Hamilton, Hutter
NAYS:	None
ABSTENTIONS	None
ABSENT:	Golden

3. FOR DISCUSSION & POSSIBLE ACTION: REVIEW AND APPROVAL OF A BANNER ADVERTISING A NEW HANGAR DEVELOPMENT ON AIRPORT PROPERTY.

(5:46:50) – Vice Chairperson Puliz introduced the item. Mr. Jenkins referenced the Board Memo and the proposed banner image, both of which are incorporated into the record. Mr. Tackes recommended approval of the item as well as advised being receptive to other tenants’ requests for advertisements strictly limited to those that advance the Authority’s goals to develop the Airport. Vice Chairperson Puliz added that he has spoken to other tenants about promoting them if they have, for example, vacant hangars and noted that the new hangar development being discussed was different because of the long-term positive impacts at the Airport associated with the development.

(5:53:10) – Member Hutter agreed with Mr. Tackes and Vice Chairperson Puliz, and he pointed out that the onus is placed on the developers in the lease agreements to complete their construction in a period of time; therefore, it would seem reasonable to support them during that phase in their development. He supported the item with the correction of “Ortiz” to “Ortiz” on the banner.

(5:55:06) – Treasurer Rogers agreed with all the comments regarding the need to support the new development and requested that Mr. Jenkins develop a policy on advertising at the Airport to present to the Authority for review and approval.

(5:56:23) – Member Hamilton commented on the size of the banner and suggested “ton[ing] it down just a little bit” in the future. He was still in favor of approving the item. Treasurer Rogers added that a policy on advertising should identify how sign sizes should be selected. Member Hamilton indicated that he has had many people approach him to ask about available hangars.

(5:58:16) – Vice Chairperson Puliz entertained a motion.

(5:58:26) – MOTION: Treasurer Rogers moved to approve the Ortiz Bros. Aviation, LLC advertising for placement on the fence at the Airport.

RESULT:	APPROVED (5-0-0)
MOVER:	Rogers
SECONDER:	Hamilton
AYES:	Puliz, Rogers, Jones, Hamilton, Hutter
NAYS:	None
ABSTENTIONS	None
ABSENT:	Golden

H. AIRPORT ENGINEER’S REPORT

(5:58:44) – Vice Chairperson Puliz introduced the item. Armstrong Consultants Airport Project Manager Nadine Crow presented the report, which is incorporated into the record.

I. AIRPORT MANAGER’S REPORT

(6:02:43) – Mr. Jenkins presented his report, which is incorporated into the record, and responded to clarifying questions.

J. LEGAL COUNSEL’S REPORT

(6:08:43) – Mr. Tackes stated that he provided his annual legal opinion to the auditors for the annual audit and suggested using the Airport website to advertise available hangars from hangar associations. He also noted that the fuel tax Resolution was on the base avgas tax and mentioned that there is a provision in the law that would allow the Authority to add a supplemental fuel tax, although he did not recommend doing so because other Airports in the State that have added a supplemental fuel tax have had their fuel sales “drop off” more than the tax would have generated. In response to Treasurer Rogers’ question, Mr. Tackes indicated that approximately \$.09 could be charged in additional tax.

K. TREASURER’S REPORT

(6:10:24) – Vice Chairperson Puliz introduced the item, and Treasurer Rogers referenced the agenda materials. Mr. Tackes added that the personal property tax was primarily the tax on the aircraft, and he believed that the City was “actually doing the homework to make sure that improvements to aircraft are included in those personal property taxes.” Treasurer Rogers also responded to clarifying questions.

L. REPORT FROM AUTHORITY MEMBERS

(6:16:12) – Vice Chairperson Puliz entertained Member reports. Member Hamilton commented that, regarding fuel prices and taxes, “someone will spend \$50 to save \$20 on fuel because they want to go to the cheapest fuel place,” and he was not in favor of raising fuel taxes. He also noted that “our traffic is way, way down” due to the regional smoke caused by the nearby fires, as it had caused Lake Tahoe to close down and people to cancel their reservations in the area. He stated that the fires have been more economically detrimental overall than COVID-19 for the Airport.

M. PUBLIC COMMENT.

(6:18:24) – No public comments were forthcoming.

N. AGENDA ITEMS FOR NEXT REGULAR MEETING

(6:19:00) – Vice Chairperson Puliz entertained item requests for the next agenda; however, none were forthcoming

O. ACTION ON ADJOURNMENT.

(6:20:48) – Vice Chairperson Puliz adjourned the meeting at 6:20 p.m.

The Minutes of the September 15, 2021 Carson City Airport Authority meeting are so approved on this 25th day of October 2021.