

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

WEDNESDAY, September 15, 2021 – 5:30 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Robert Crowell Board Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Corey Jenkins, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

• The public may provide public comment in advance of a meeting by written submission to the following email address: mgolden@flycarsoncity.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name & address and be submitted via email by not later than 5:00 p.m. the day before the meeting. The Carson City Airport Authority values your input. • Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda in person.

G. PUBLIC HEARINGS

- 1. FOR DISCUSSION & POSSIBLE ACTION: Review and approval of proposed Renewal Agreement for the Cooperative Agreement between the Authority and the City of Carson City. (S. Tackes)

Staff Summary: The Authority and Carson City entered into a Cooperative Agreement in 1990 as part of the transition of airport management from the City to the newly-created Authority. The Authority Chair, Authority Counsel, District Attorney, City Manager and affected City Department heads developed a Renewal Agreement which maintains the cooperative arrangement, eliminates obsolete provisions, updates insurance and other provisions, and generally sets forth the basis for the cooperative work going forward. Airport Counsel will give a review of the Agreement and recommends approval by the Authority.

Final

2. FOR DISCUSSION & POSSIBLE ACTION: Review and approval of a Resolution directing avgas fuel taxes to the Authority. (S. Tackes)

Staff Summary: Per federal law aviation fuel taxes must be returned to the Airport on which they were generated to be used for aviation purposes. Jet fuel taxes (\$0.01/gal) have been treated this way and those taxes are received by the Authority. Prior to the 2017 Legislative Session, avgas fuel taxes (\$0.02/gal) were earmarked to the Civil Air Patrol. SB 64 during that Session, redirected the avgas fuel taxes to the airports on which the taxes were generated. To implement the change, DMV requires that the Airport adopt a Resolution directing the fuel taxes to the Airport. Recommend approval of the Resolution, namely that DMV direct the avgas fuel taxes to the Carson City Airport Authority.

3. FOR DISCUSSION & POSSIBLE ACTION: Review and approval of a banner advertising a new hangar development on airport property. (C. Jenkins, T. Puliz)

Staff Summary: Ortiz Bros. Aviation, LLC has requested to hang three banners on the airport fence and on their leased property near the intersection of Bravo and Charlie to advertise their new hangar development on the airport. To meet the Title 19 requirements this requires Airport Authority approval followed by Carson City approval within 30 days.

- H. AIRPORT ENGINEER'S REPORT (*Non-Action tem*).
- I. AIRPORT MANAGER'S REPORT (*Non-Action Item*).
- J. LEGAL COUNSEL'S REPORT (*Non-Action Item*).
- K. TREASURER'S REPORT (*Non-Action Item*).
- L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
 - Status review of projects
 - Internal communications and administrative matters
 - Correspondence to the Authority
 - Status reports and comments from the members of the Authority
- M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- O. ACTION ON ADJOURNMENT.

Final

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DELIVERED (via E-Mail) to the FOLLOWING LOCATIONS for POSTING by 9am, September 10, 2021

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| The Carson City Airport (CCA) Website: www.flycarsoncity.com | |
| Airport Terminal Building 2600 College Parkway Carson City, NV | Mountain West Aviation 2101 Arrowhead Dr. Carson City, NV |
| Sterling Air, Ltd. 2640 College Parkway Carson City, NV | State of Nevada Public Notice Website https://notice.nv.gov |
| <i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i> <i>Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the, Airport Manager, 2600 E. College Parkway #6, Carson City, NV</i> | |

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are

disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cjenkins@flycarsoncity.com

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 E. College Parkway #6, Carson City, Nevada 89706