

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Airport Authority (CCAA)**  
**Wednesday, June 17, 2020 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Authority Members**

<b>Chair – Michael Golden</b>	<b>Vice Chair – Bradley Harris</b>
<b>Treasurer – Jon Rogers</b>	<b>Member – John Barrette</b>
<b>Member – Paul Hamilton</b>	<b>Member – Tim Puliz</b>

**Staff**

Steve Tackes – Airport Counsel  
Ken Moen – Airport Manager  
Danielle Howard – Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

Audio recordings and the meeting minutes of the Carson City Airport Authority meetings are available on [www.carson.org/minutes](http://www.carson.org/minutes).

**A. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson Golden called the meeting to order at 5:30 p.m.

Roll was called, and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Chairperson Michael Golden	Present	
Vice Chair Bradley Harris	Present	
Treasurer Jon Rogers	Present	
Member John Barrette	Present	
Member Paul Hamilton	Present	
Member Tim Puliz	Present	

**B. PLEDGE OF ALLEGIANCE**

Led by Chairperson Golden.

**C. APPROVAL OF THE MINUTES OF THE PAST MEETING OF THE AIRPORT AUTHORITY.**

Chairperson Golden introduced the item and entertained comments, corrections, and/or a motion to approve the May 20, 2020 meeting minutes.

**MOTION: There was a motion to approve the May 20, 2020 meeting minutes, which was seconded. Motion carried 6-0-0.**

**D. MODIFICATION OF AGENDA**

Chairperson Golden pulled Item F-5 from the Agenda.

**E. PUBLIC COMMENT**

Chairperson Golden entertained public comments; however, none were forthcoming.

**F. PUBLIC HEARINGS**

**1. FOR DISCUSSION AND POSSIBLE ACTION: AIRPORT OPS VEHICLE RESEARCH.**

Chairperson Golden introduced the item and discussion ensued regarding the vehicle specifications, and the proposed budget of the vehicle was limited to \$24,000.

**2. FOR DISCUSSION AND POSSIBLE ACTION: CCFD TO PROVIDE OVERVIEW OF HANGAR FIRE ON MAY 29, 2020 AND UPDATE ON HANGAR ADDRESSING PROJECT.**

Chairperson Golden introduced the item. Carson City Fire Department (CCFD) Chief Sean Slamon provided an overview of the after-action report in regards to the May 29, 2020 hangar fire, with the response time from 777 Stewart Street being seven minutes. Although the fire was reportedly contained and prevented from spreading to adjacent structures, the hangar was destroyed as a result of the fire. The probable cause of the fire was a halogen light inside of a trailer parked in the back of the hangar. There were no reported injuries from the fire.

**3. FOR DISCUSSION AND POSSIBLE ACTION: REVIEW AND DISCUSS RENEW AVIATION LIABILITY AND PUBLIC OFFICAL/D&O COVERAGE INSURANCE.**

Chairperson Golden introduced the item and discussion ensued.

**MOTION: There was a motion to renew Global Aerospace Aviation Liability Insurance (ALI) policy for one year and to approve purchase of Directors and Officers Liability Insurance from Indian Harbor. The motion was seconded. Motion carried 6-0-0.**

**4. FOR DISCUSSION AND POSSIBLE ACTION: ACCEPT FAA AIP GRANT FOR RUNWAY REHABILITATION, PERIMETER FENCE PROJECT AND DESIGN OF SNOW EQUIPMENT REMOVAL BUILDING PROJECTS.**

Chairperson Golden introduced the item and discussion ensued.

**MOTION: There was a motion to accept FAA AIP 33 and 34 grants for Carson City Airport. The motion was seconded. Motion carried 6-0-0.**

**5. FOR DISCUSSION AND POSSIBLE ACTION: REVIEW AND DISCUSS STRATEGIC PLAN ANNUAL WORK PLAN PERFORMANCE MEASURES.**

**G. AIRPORT ENGINEER’S REPORT.**

Chairperson Golden introduced the item, and Mr. Moen presented the report, which is incorporated into the record.

**H. AIRPORT MANAGER’S REPORT.**

Chairperson Golden introduced the item. Mr. Moen referenced his report and the accompanying documents, all of which are incorporated into the record.

**I. LEGAL COUNSEL’S REPORT.**

Mr. Tackes did not have any additional items to report.

**J. TREASURER’S REPORT.**

Treasurer Rogers presented an overview of the financials.

**K. REPORT FROM AUTHORITY MEMBERS.**

None.

**L. PUBLIC COMMENT.**

Chairperson Golden entertained public comments; however, none were forthcoming.

**M. AGENDA ITEMS FOR NEXT REGULAR MEETING.**

None

**N. ACTION ON ADJOURNMENT.**

**Chairperson Golden adjourned the meeting at 7:00 p.m.**

The Minutes of the June 17, 2020 Carson City Airport Authority regular meeting are so approved on this 15<sup>th</sup> day of July, 2020.