

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

WEDNESDAY, JULY 17, 2019 – 6:00 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Sierra Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Kenneth G. Moen, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

- F. NEW BOARD MEMBER INTRODUCTION (CLYDE SIMMONS) AND NEW OFFICER RECOGNITION (Golden).

- G. PUBLIC HEARINGS

1. FOR DISCUSSION AND POSSIBLE ACTION: AMEND SIERRA SKYWAY LEASE TO ADJUST LOT LINE AND LEGAL DESCRIPTION OF PARCEL 219B TO REFLECT THE ADDITION OF FIRE RISER ROOMS AND TO DISCUSS APPRAISAL PROCESS.

Staff Summary: Airport Manager to review Sierra Skyway lease amendment to reflect the lot line adjustment to accommodate fire riser rooms. Leaseholder (Dennis Giangreco) is requesting review of appraisal process used to determine lease rental rate (Moen).

2. FOR DISCUSSION AND POSSIBLE ACTION: RENEW 2-YEAR MAINTENANCE CONTRACT WITH ALL-WEATHER, INC. FOR THE SCHEDULED MAINTENANCE OF THE AWOS III.

Staff Summary: Airport Manager to review All Weather, Inc. Maintenance Agreement (Moen).

3. FOR DISCUSSION AND POSSIBLE ACTION: FOR DISCUSSION AND POSSIBLE ACTION: EQUIPMENT RENTAL AGREEMENT FOR TRACTOR FROM APPROXIMATELY AUGUST 1, 2019-OCTOBER 31, 2019.

Staff Summary: *Airport Manager to review Airport Authority options for seasonal equipment replacement options (Moen).*

4. FOR DISCUSSION AND POSSIBLE ACTION: REVIEW FINAL DRAFT OF STRATEGIC PLAN AND APPROVE THE AIRPORT AUTHORITY PRIORITIES FOR THE NEXT FISCAL YEAR.

Staff Summary: *Review draft strategic plan and approve the airport authority priorities for the next fiscal year (Moen).*

5. FOR DISCUSSION AND POSSIBLE ACTION: PRESENTATION OF AIRPORT MASTER PLAN DRAFT (Moen).

Staff Summary: *Mike Dmyterko of Coffman and Associates will present the draft Carson City Airport Master Plan (Moen).*

- H. AIRPORT ENGINEER'S REPORT (*Non-Action Item*).
- I. AIRPORT MANAGER'S REPORT (*Non-Action Item*).
- J. LEGAL COUNSEL'S REPORT (*Non-Action Item*).
- K. TREASURER'S REPORT (*Non-Action Item*).
- L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
Status review of projects
Internal communications and administrative matters
Correspondence to the Authority
Status reports and comments from the members of the Authority
- M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- O. ACTION ON ADJOURNMENT.

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DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for POSTING by 9am, July 12, 2019

The Carson City Airport (CCA) Website: www.flycarsoncity.com		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	Mountain West 2101 Arrowhead Dr. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	State of Nevada Public Notice Website https://notice.nv.gov
<i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i>		
<i>Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the, Airport Manager, 2600 E. College Parkway #6, Carson City, NV</i>		

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or manager@flycarsoncity.com

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 E. College Parkway #6, Carson City, Nevada 89706