

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

WEDNESDAY, MAY 23, 2018 – 6:00 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Sierra Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Kenneth G. Moen, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

- F. AWARDS AND PRESENTATION
- G. PUBLIC HEARINGS

1. FOR POSSIBLE ACTION: TO APPROVE THE CARSON CITY AIRPORT AUTHORITY TENTATIVE BUDGET AS THE FINAL BUDGET FOR FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019; AUTHORIZATION TO CERTIFY AND TRANSMIT SAME TO THE DEPARTMENT OF TRANSPORTATION AND THE NEVADA TAX COMMISSION; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS. (B. Kohn, L. Harvey, K. Moen).

Staff Summary: This Budget was prepared in such detail and on the forms prescribed by the Department of Taxation.

2. FOR POSSIBLE ACTION: TO APPROVE KOHN AND COMPANY, LLP TO CONDUCT FY2017/18 AUDIT OF THE CARSON CITY AIRPORT AUTHORITY (B. Kohn).

Staff Summary: Approve Kohn and Company to conduct annual audit.

3. INFORMATION: PRESENTATION OF RENO LUMBER PROJECT NORTH TAXIWAY DELTA ON ARROWHEAD DRIVE AND SIERRA SKYWAYS HANGAR PROJECT. (K. MOEN and K. SHAFFER MANHARD CONSULTING).

4. FOR DISCUSSION AND POSSIBLE ACTION: REVIEW OF PROPOSED CHANGES TO THE DRAFT LEGISLATION UPDATING NRS 844 REGARDING THE CARSON CITY AIRPORT AUTHORITY; MAKE ADDITIONAL MODIFICATIONS OR GIVE WORKING GROUP FURTHER DIRECTION (S. Tackes, K. Moen, B. Vowell, J. Rogers).

Staff Summary: As directed at the prior meeting, the Staff met with Authority members Vowell and Rogers to suggest other changes to NRS 844 to streamline sections and address other issues raised.

5. FOR POSSIBLE ACTION: DISCUSSION AND APPROVAL FAA AIP 32 REHABILITATE TAXIWAYS A, B, C, D, TAXILANES E, F, AND ACCESS ROAD ACCEPTANCE OF MAXWELL ASPHALT AS THE LOW BIDDER AT \$229,588.30 AND TO AUTHORIZE CHAIR LAW TO ACCEPT FAA GRANT; AUTHORIZE STAFF TO OBTAIN BOARD OF SUPERVISOR APPROVAL; ALTERNATIVELY REJECT ALL BIDS AND RE-ISSUE REQUEST FOR BIDS OR ACCEPT THE ONLY RESPONSIVE BID OF THE THREE BIDS RECEIVED. (B. Fitzgerald; S. Tackes)

Staff Summary: Bids opened on May 8, 2018 at 10:00am (FAA AIP 32).

6. FOR DISCUSSION AND POSSIBLE ACTION: AUTHORIZE STAFF TO SUBMIT AWOS REPLACEMENT ESTIMATE TO FAA FOR INCLUSION IN 2018-19 ACIP (B. Fitzgerald).

Staff Summary: Updated estimate received from Advanced Weather, Inc.

- H. AIRPORT ENGINEER'S REPORT (*Non-Action Item*).
- I. AIRPORT MANAGER'S REPORT (*Non-Action Item*).
- J. LEGAL COUNSEL'S REPORT (*Non-Action Item*).
- K. TREASURER'S REPORT (*Non-Action Item*).
- L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
 - Status review of projects
 - Internal communications and administrative matters
 - Correspondence to the Authority
 - Status reports and comments from the members of the Authority
- M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).

O. ACTION ON ADJOURNMENT.

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**DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for
POSTING by 9am, May 18, 2018**

The Carson City Airport (CCA) Website: www.flycarsoncity.com		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	Mountain West 2101 Arrowhead Dr. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	State of Nevada Public Notice Website https://notice.nv.gov
<i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i>		
<i>Supporting materials will be posted to the Carson City Airport website www.flycarsoncity.com as available, and can be obtained upon request from the, Airport Manager, 2600 College Parkway #6, Carson City, NV</i>		

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or manager@flycarsoncity.com

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706