

## **Manager's Briefing**

### **Open House**

The Annual Open House attendance was lower than expected due to the high winds. The REMAX Balloon did not set up, nor did the fly-in of expected aircraft because of the weather and winds over the mountains. We expect that a respectable showing of approximately 2,000 spectators were present during the day.

We had more vendors than at previous open houses and most made some profit. The biggest hits were the Home Depot kids program in which the kids (and parents) built a wooden helicopter, and Charter College in which kids went to separate tables learning something about aviation.

There were other events in Carson City that weekend and the post meeting of the Open House Committee discussed what to do about conflicting events in the future. One idea is to move the event to another date. This will be discussed at a September meeting and based on a meeting with the Visitor's Bureau's schedule of events next year.

### **Real and Personal Property Tax Revenue**

I received an estimate of the tax revenue from the Assessor's Office and the Airport should receive \$207,953.17 for FY 15/16. All delinquent taxes that were due in February have been paid except for \$882.13 in Real and Personal Property taxes that are yet unpaid. As of this writing we have not receive a check from the City.

### **FAA Compliance Inspection**

Robert Y. Lee arrived Monday, July 11<sup>th</sup> at 1PM to begin the Compliance Inspection of the Airport. The schedule of the inspection

Tim Rowe, Linda Law, Phil Stotts, and Steve Tackes attended. Via phone link, we had Mike Williams, FAA ADO Manager, his Assistant Manager, Loraine Jones, and 2 other FAA Staffers.

Robert Y. Lee (Lee) prefaced his report by stating that the land use audit was required by Congress as the FAA is required to audit at least 2 airports in each region per year. He said the purpose is to determine compliance, utilization, efficiency and safety. That his review includes leases, financial audits, other records and a physical tour.

Second, Mr. Lee reported that his review indicated no compliance problems. This may be the most important part of his findings. Specifically he found no evidence of revenue diversion, or the other problems he frequently encounters. He later told us that the written report should be released to us by early September, and that he still had materials to review and would likely have additional questions. So he left himself some wiggle room on his conclusions.

A special inspection was arranged with Wes Abendroth to inspect his hangar (due to a complaint by Jerry Vaccaro) for non-compliance with Airport Rules and Regulations. No problems were found in Mr. Abendroth's hangar and he was found to be in compliance.

Third, Mr. Lee did have 6 recommendations:

1. Update the ALP to show the Through the Fence (TTF) access points. The Phoenix ADO said we could do that with the 2017 Master Plan. Jim Clague should update the ALP sooner.
2. Update the ALP to show the future TTF per the John D. Winter deed.
3. Develop an inventory showing the number of hangars along with the owners/occupants of each hangar and their contact information.
4. Start a "Hangar use Program" which specifies allowed uses for hangars. Information is currently being received from other airports with hangar use programs.
5. Title 19 will have to be changed regarding these issues.
6. Adopt "Minimum Standards of Operations" for all FBOs that contain such requirements as what actions are allowed in the hangars, insurance levels, etc.
7. Annual inspections of hangars for compliance with FAA and Title 19 requirements, to include the Fire Marshall to ensure the fire codes are being met for storage of fuel, etc. He also mentioned that we should coordinate with the Building Dept. to make sure there are no code

problems. This is something that probably should be discussed at an Authority meeting .

The final report from Robert Lee will be submitted in early September. I am currently compiling information to submit a report to the Authority for possible action to aid in in developing a hangar use policy and a hangar inspection program. I'm hoping that Mr. Lee's report will enable me to have this report ready by the September 21<sup>st</sup> meeting.