

## **Manager's Briefing**

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TENTATIVE BUDGET FOR FISCAL YEAR 2016/2017. (M. White, B. Kohn, T. Rowe)

Beth Kohn and Maurice White will be presenting the tentative budget for FY 16/17.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CONSTRUCTION OF STORAGE ROOMS INSIDE OF HANGAR H-23 IN THE CARSON EXECUTIVE HANGAR CONDO ASSOCIATION. (B. Graber)

Dr. Graber will be requesting CCAA approval for the construction of storage rooms inside of his hangar H-21 in the Carson Executive Hangar Association complex.

DISCUSSION AND POSSIBLE ACTION TO APPROVE INCORPORATION OF CARSON CITY BUILDING DEPARTMENT COUNTER PERMIT PROCEDURES TO TITLE 19 AIRPORT AUTHORITY CONSTRUCTION APPROVAL PROCESS. (S. Tackes)

Steve Tackes, Airport Council will be briefing this item. Sean Keating and Lee Plemel from the Building Dept. will be on hand to provide testimony.

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PROPOSAL BY THE U.S.M.C. TO CONDUCT OPERATIONS AT THE CARSON CITY AIRPORT BETWEEN JUNE 10<sup>TH</sup> AND 22<sup>ND</sup>, 2016; STAGING OF AIRCRAFT; AND THE BILLETING OF APPROXIMATELY 200 PEOPLE. (T. Rowe)

Attached is the proposal to use the Airport as a staging area by the USMC during the period June 10 to the 20<sup>th</sup>. Their proposal is to use the Jet Ranch hangar to billet up to 200 Marines and conduct urban warfare training from the airport. The Marines will have in support of their operations, at least 2 Ospreys, 4 Huey and Cobras, possibly a Chinook.

The aircraft that will be used by the marines will be fuel from Mountain West and use the fuel island area to stage the fuel bongs. Quite a lot of fuel should be purchased.

DISCUSSION AND POSSIBLE ACTION REGARDING THE DETERMINATION OF AIRPORT AUTHORITY OFFICIAL POSITION ON PROPOSED RV PARK DEVELOPMENT ON APN 008-123-34 LOCATED AT 1100 MARK WAY, CARSON CITY, PROPOSED TO CONSTRUCT AND RV RESORT WITH 215 RV SPACES, CHECKIN OFFICE WITH A STORE, FITNESS CENTER, MANAGERS RESIDENCE, CLUB HOUSE AND POSSIBLE CASINO/ RESTAURANT; POTENTIAL NOISE AND SAFETY CONSIDERATIONS; DIRECTION TO STAFF TO COMMUNICATE AIRPORT AUTHORITY POSITION. (S. Tackes)

Steve will be briefing this item due to a meeting he and I had with the Planning Dept. to discuss a proposed RV Park that is planned to the West of the Airport in the same area that a housing development was planned last year. Steve Tackes was in attendance and will brief the agenda item.

The Airport's main concern regarding the RV Park will be a determination from the Enviro Systems Management Biologist conducting the Wildlife Hazard Assessment regarding the effect that the proposed ponds would have on bird activity. Please see the attached narrative and Fly Way Map that could be problematic for aircraft.

Noise complaints that will surely arise from tenants staying at the park, especially long term tenants. The Planning Dept. is limiting park tenants to a 30 day stay, however, Roger Shaheen, the developer will request a special use permit to allow longer stays of up to 180 days. This is also problematic in that this park is directly under the arrival departure path of the runway.

Steve will discuss a possible avigation easement to be considered.

**DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE LOWEST RESPONSIVE BIDDER TO REPAIR OR REPLACE THE ROOF AND TO MITIGATE THE MOLD HAZARDS PRESENT IN THE TERMINAL BUILDING OR TO CONSIDER THE LOWEST RESPONSIVE BIDDER TO DEMOLISH THE AIRPORT TERMINAL BUILDING; RELOCATION OF THE AIRPORT WEATHER OBSERVATION SYSTEM; AND RELOCATION OF AIRPORT OFFICES. (K. Hutter, D. Peterson, T. Rowe)**

Airport staff has received one proposal to rehab the terminal and mitigate the mold from Professional Home Developers, Inc. for \$89,000. Vice Chair Peterson discussed a rough estimate from Roy Houghton, a local contractor of approximately \$88,000 to rehab and mitigate the mold from the last meeting. No proposal was received from Mr. Houghton.

Airport staff has requested quotes to excavate the terminal and have received 4 and these quotes ranged from \$17,900 to \$20,000 to tear down the structure, relocate electrical boxes, disconnect gas meter, disconnect the water line from the terminal and reroute the water line to Sterling Air. This excavation includes the removal of all debris in which I made an agreement with Cinderlite to take the cinderblock debris to their recycle yard for \$7.00/Ton rather than the going rate of \$10/Ton all included in the quotes. The most complete quote to demolish the terminal building was from Olcese Construction Co. for \$18,900.

**DISCUSSION AND POSSIBLE ACTION TO DIRECT AIRPORT STAFF TO LEASE OR PURCHASE A MOBILE OFFICE TRAILER AS AN INTERIM AIRPORT OFFICE FOR A COST NOT TO EXCEED \$56,000.00 PLUS SET UP COSTS. (T. Rowe)**

I have also looked into the cost of a 24' X 60' mobile office trailer to be used as an interim office. The office trailer has 4 (12' X 12') offices, two restrooms, and adequate meeting space, including the AWOS equipment and storage. The mobile office trailer could be used as a crew lounge as well as meeting space for the CCAA, EAA, and CAP as well as other entities wishing to use the facility. We have found a refurbished unit that would cost \$56,000 to purchase plus moving and set up for \$3,400. If the office trailer was set up at ground level, no ADA ramp would be required. Otherwise, outside of building a ramp, it is already ADA compliant and energy efficient. This would cut our utility rate by 2/3rds.

If adopted, our plan would be to place the mobile office trailer on the same spot that the terminal currently sits. This would make it easier and at less cost to hook up utilities and minimal cost to add fencing which we currently have available. The AWOS would be temporarily shut down until it can be reinstalled by All Weather, Inc. and recertified at a cost of approximately \$4,000.

At the end of the Airport's use, the mobile office may be placed up for sale and the airport would recoup much of its purchase cost.

DISCUSSION AND POSSIBLE ACTION ON THE NORTH APRON REHABILITATION (AIP 3-32-0004-30) TO APPROVE TASK 5 WITH ATKINS NORTH AMERICA TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES DURING THE CONSTRUCTION OF THE PROJECT; AUTHORIZE THE CHAIRMAN TO SUBMIT AN FAA GRANT APPLICATION BASED ON THE LOWEST RESPONSIVE AND RESPONSIBLE BID; AND APPROVE ACCEPTANCE OF THE GRANT OFFER FROM THE FAA FOR THE NORTH APRON REHABILITATION; ALL CONDITIONED ON APPROVAL AND FUNDING BY THE FAA (J. Clague)

### **FAA Terminal Funding**

As a result of a question the Airport Manager asked Mike Williams of the Phoenix ADO at the NVAA conference regarding funding of a new terminal building, a conference call was made to discuss such funding. My thought was that since we probably can't get the FAA to fund a new terminal building, perhaps they could fund the Snow Equipment Removal Storage Building and combine it with what we needed, such as airport offices and a conference room/lounge.

Jim Clague, Brian Fitzgerald, Steve Tackes and the manager was in conversation with members of the ADO - Mike Williams, Holly Dickson, Joe Carlini and Amanda Velasquez to discuss the possibility of receiving a grant for a new facility. Currently, the SRE building is planned for 2021 and is not expected to change unless re-prioritized. Budget constraints may not allow building the SRE building any sooner but we are still looking for a way to combine the SRE and office space to better afford the building.

The Airport Manager will be meeting with Jim Clague and Brian Fitzgerald in the near future to look at AC 150/5220-18A - Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials to see if the facility could be funded. We will also see if any safety issue can be discovered which will make it easier to seek a grant.

### **AGIS Survey Reimbursement**

During the NVAA Conference, Jim Clague and the Airport Manager talked with Holly Dickson, Phoenix ADO about reimbursement for the AGIS survey that the airport paid \$75,000 for in 2012. The aerial survey became a requirement while the new runway reconstruction was nearing completion in 2010 and it was decided by the Authority to not delay its opening. It was evident that an aerial survey would be required in order to facilitate the straight-in GPS approach being considered by the FAA Flight Procedures Office.

Holly was sympathetic and agreed that the AGIS survey "May" be reimbursable and asked Jim to include it as part of the grant application for the North Apron Project. Since the AGIS Survey was already paid for out of airport funds in 2012, we (here is that word again) "May" be reimbursed approximately \$70,000.

**Nevada Airport's Association Conference** held in Boulder City, NV between March 23<sup>rd</sup> and 25<sup>th</sup>. Good conference with 50 attendees including Airport Managers and consultants.

Highlighted Topics:

**Aviation Fuel Taxes.**

Nevada taxes 100LL @ \$0.02/gallon and Jet Fuel \$0.01/Gallon. Kurt Haukohl, NVDOT Aviation Manager, is working to change the distribution of 100LL taxes from the Civil Air Patrol back to the airports. This will require a change in NRS 365.565 legislation.

#### **Aviation Trust Fund.**

The Aviation Trust Fund will be dispensed as rebates to rural airports at 30% of an airports matching funds for FAA Grants. CXP will receive \$2,927 for our \$10,000 portion of the \$160,000 North Apron Design Grant just recently completed by Atkins. The reimbursement request was sent in on April 5<sup>th</sup>. If this formula holds true – The airport could receive up to a \$57,843 rebate for the North Apron Reconstruction Project.

#### **NV DOT's Focus**

Kurt Haukohl, the new aviation manager worked for the FAA Runway Safety Program & Quality Assurance for 8 years based in Los Angeles and recently Seattle in the Western Service Center within the Air Traffic Organization. His work focus was in Safety Management Systems (SMS) as a practitioner and facilitator for airport projects throughout Western Pacific Region. Kurt also works as an Airspace Analyst and provides comments on Airport Layout Plans, Master Plans, and Construction Safety Phasing Safety Plan.

He was the lead FAA consultant for heliport design, operations, and plans. Subject matter expert on airport markings, signage, lighting, geometry, and operations. Worked for California Department of Transportation as principal airport inspector in Southern California for 8 years. As a private consultant, teamed to develop the Dallas/Fort Worth area airport and heliport system plan that encompassed 16 surrounding counties and more that 160 facilities.

Served on airport boards, as manager, and as chief pilot in several organizations. Pilot for 47 years with over 9,200 hours, aircraft owner, builder, and former Unlimited Aerobatic Competitor and member of the IAC and EAA. Graduated from Florida Institute of Technology with a degree in Air Commerce and Flight Technology in 1974. Wife is a native Hawaiian and also works for airports and in aviation.

Owned airplanes since 19 years of age and taught basic aerobatics through college in a Citabria. Kurt has 2500 hours in flying boats and was chief pilot of Lake Aircraft providing training in open-ocean and confined-areas in Alaska, Caribbean, and Brazil.

Kurt's focus for NVDOT is:

Airport assistance in the form of grants.

Educational outreach and focus

Pilot and aviation career development

Airport system development

To foster, promote and develop aviation programs (build a plane) and others that he hopes can be funded by NVDOT.