

CARSON CITY AIRPORT AUTHORITY  
MEETING AGENDA

WEDNESDAY, APRIL 20<sup>TH</sup>, 2015 – 6:00 P.M.

Public Meeting at:

CARSON CITY COMMUNITY CENTER  
(Sierra Room)  
851 E. William  
Carson City, Nevada

This Agenda Prepared by Tim Rowe, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

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- F. PUBLIC HEARINGS
  - 1. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TENTATIVE BUDGET FOR FISCAL YEAR 2016/2017. (M. White, B. Kohn, T. Rowe)
  - 2. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CONSTRUCTION OF STORAGE ROOMS INSIDE OF HANGAR H-23 IN THE CARSON EXECUTIVE HANGAR CONDO ASSOCIATION. (B. Graber)
  - 3. DISCUSSION AND POSSIBLE ACTION TO APPROVE INCORPORATION OF CARSON CITY BUILDING DEPARTMENT COUNTER PERMIT PROCEDURES TO TITLE 19 AIRPORT AUTHORITY CONSTRUCTION APPROVAL PROCESS. (S. Tackes)
  - 4. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PROPOSAL BY THE U.S.M.C. TO CONDUCT OPERATIONS AT THE CARSON CITY AIRPORT BETWEEN JUNE 10<sup>TH</sup> AND 22<sup>ND</sup>, 2016; STAGING OF AIRCRAFT; AND THE BILLETING OF APPROXIMATELY 200 PEOPLE. (T. Rowe)
  - 5. DISCUSSION AND POSSIBLE ACTION REGARDING THE DETERMINATION OF AIRPORT AUTHORITY OFFICIAL POSITION ON PROPOSED RV PARK DEVELOPMENT ON APN 008-123-34 LOCATED AT 1100 MARK WAY, CARSON CITY, PROPOSED TO CONSTRUCT AND RV RESORT WITH 215 RV SPACES,

- CHECK-IN OFFICE WITH A STORE, FITNESS CENTER, MANAGERS RESIDENCE, CLUB HOUSE AND POSSIBLE CASINO/ RESTAURANT; POTENTIAL NOISE AND SAFETY CONSIDERATIONS; DIRECTION TO STAFF TO COMMUNICATE AIRPORT AUTHORITY POSITION. (S. Tackes)
6. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE LOWEST RESPONSIVE BIDDER TO REPAIR OR REPLACE THE ROOF AND TO MITIGATE THE MOLD HAZARDS PRESENT IN THE TERMINAL BUILDING OR TO CONSIDER THE LOWEST RESPONSIVE BIDDER TO DEMOLISH THE AIRPORT TERMINAL BUILDING; RELOCATION OF THE AIRPORT WEATHER OBSERVATION SYSTEM; AND RELOCATION OF AIRPORT OFFICES. (K. Hutter, D. Peterson, T. Rowe)
  7. DISCUSSION AND POSSIBLE ACTION TO DIRECT AIRPORT STAFF TO LEASE OR PURCHASE A MOBILE OFFICE TRAILER AS AN INTERIM AIRPORT OFFICE FOR A COST NOT TO EXCEED \$56,000.00 PLUS SET UP COSTS. (T. Rowe)
  8. DISCUSSION AND POSSIBLE ACTION TO PROCEED WITH APPRAISAL FOR USE WITH REQUEST TO EXTEND AIRPORT LEASES; CONDITION UPON ADVANCE FOR COST OF APPRAISAL; AUTHORIZE STAFF TO ENGAGE APPRAISER FROM CITY LIST. (S.Tackes).
  9. DISCUSSION AND POSSIBLE ACTION ON THE NORTH APRON REHABILITATION (AIP 3-32-0004-30) TO APPROVE TASK 5 WITH ATKINS NORTH AMERICA TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES DURING THE CONSTRUCTION OF THE PROJECT; AUTHORIZE THE CHAIRMAN TO SUBMIT AN FAA GRANT APPLICATION BASED ON THE LOWEST RESPONSIVE AND RESPONSIBLE BID; AND APPROVE ACCEPTANCE OF THE GRANT OFFER FROM THE FAA FOR THE NORTH APRON REHABILITATION; ALL CONDITIONED ON APPROVAL AND FUNDING BY THE FAA (J. Clague)
- G. AIRPORT ENGINEER'S REPORT (*Non-Action Item*).
- H. AIRPORT MANAGER'S REPORT (*Non-Action Item*).
- I. LEGAL COUNSEL'S REPORT (*Non-Action Item*).
- J. TREASURER'S REPORT (*Non-Action Item*).
- K. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- L. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- M. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- N. ACTION ON ADJOURNMENT.

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**DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for**

**POSTING by April 15<sup>TH</sup>, 2015**

The Carson City Airport (CCA) Website: <a href="http://www.flycarsoncity.com">www.flycarsoncity.com</a>		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	CC Permit Center 108 E. Proctor St. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Public Library 900 North Roop St. Carson City, NV	Public Works Department 3505 Butti Way Carson City, NV
	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	El Aero Services 2101 Arrowhead Dr. Carson City, NV
<i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i>		
<i>Supporting materials will be posted to the Carson City Airport website as available, and can be obtained from Tim Rowe, Airport Manager, 2600 College Parkway, Carson City, NV</i>		

**NOTE:** The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or [cxp-mgr@att.net](mailto:cxp-mgr@att.net).

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

**Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706**