

CARSON CITY AIRPORT AUTHORITY  
MEETING AGENDA

WEDNESDAY, SEPTEMBER 21ST, 2016 – 6:00 P.M.

Public Meeting at:  
CARSON CITY COMMUNITY CENTER  
(Sierra Room)  
851 E. William  
Carson City, Nevada

This Agenda Prepared by Tim Rowe, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

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- F. PUBLIC HEARINGS
  - 1. FOR POSSIBLE ACTION: ELECTION OF CHAIRMAN AND VICE CHAIRMAN PER NRS 844 SECTION 6.
 

Staff Summary: A vote on officers can occur at any time under NRS 844 Section 6, and must occur in July of odd years. Since the Chairman’s term is expiring, the Vice Chairman would typically take over as Chairman. To address the vacancy, the Authority will vote to elect a new Chairman and new Vice-Chairman.
  - 2. FOR POSSIBLE ACTION: AUTHORIZATION OF INVESTIGATION OF REMEDIES FOR LOW FLYING AIRCRAFT, NOISE AND SAFETY CONCERNS DUE TO AIRCRAFT FLYING LOW OVER THE APOLLO LANE AREA ADJACENT TO THE AIRPORT; REMEDIAL ACTION AGAINST OFFENDING PILOTS AND IDENTIFICATION OF OTHER SOLUTIONS. (G.Myler)

Staff Summary: Mr. Myler appeared last month during the public comment portion of the Agenda and complained that aircraft are flying dangerously low over his and his neighbor's homes on Apollo Lane. Mr. Myler subsequently sent a letter with a log of offending aircraft events.

3. FOR POSSIBLE ACTION: TO APPROVE TRANSFER OF CLASS II FBO STATUS OF CARSON AVIATION SERVICES, LLC LOCATED AT 2640 COLLEGE PARKWAY AT THE CARSON CITY AIRPORT TO CONDUCT IT'S AIRCRAFT MAINTENANCE AND AVIONICS BUSINESS FROM ITS CURRENT OWNER STEVE POSCIC TO NEW OWNER BETTY CREEKS. (B. Creeks)

Staff Summary: Betty Creeks has acquired Carson Aviation Services, LLC from Steve Poscic and will continue to provide aircraft maintenance and avionics services at the Sterling Air, ltd. Hangar.

4. FOR POSSIBLE ACTION: APPROVAL OF AMENDMENT TO INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE AIRPORT AUTHORITY AND CARSON CITY TO PERMIT USE OF THE CITY'S HEALTH, DENTAL, VISION AND LIFE INSURANCE FOR AUTHORITY EMPLOYEES; DETERMINATION ON MEDICAL COVERAGE TO BE ELECTED, PAYMENT BY AUTHORITY, AND OPTION TO EMPLOYEE TO INCLUDE SPOUSAL AND DEPENDENT COVERAGE AT EMPLOYEE EXPENSE; AUTHORIZATION TO COUNSEL TO PRESENT INTERLOCAL AMENDMENT TO THE BOARD OF SUPERVISORS. (M. White)

Staff Summary: Per the Authority efforts to reduce administrative costs, this Amendment to the existing interlocal agreement with Carson City would permit the Authority to utilize the City's insurance program for coverage of the Authority employees in place of the more expensive insurance policies currently in place. Member White and counsel have worked with City staff to determine whether such an arrangement would be feasible if approved by the Authority and the City. This item will also address the inclusion of optional coverage for the employee's spouse/dependents.

5. FOR POSSIBLE ACTION: TO APPROVE TASK No. 6 WITH ATKINS NORTH AMERICA TO PERFORM AN AIRPORT MASTER PLAN UPDATE AT THE CARSON CITY AIRPORT. (J. Clague)

Staff Summary: This task consists of providing the necessary planning services to prepare an Airport Master Plan Update for the Carson City Airport. The objective of the Airport Master Plan is to provide the community and public officials with proper guidance for future development which will satisfy aviation demands and be wholly compatible with the environment.

6.. FOR POSSIBLE ACTION: ON ITEMS RELATED TO THE CARSON CITY AIRPORT PROJECT TO REHABILITATE THE NORTH APRON (FAA AIP No 3-32-0004-30), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (J. Clague)

Staff Summary: This is a report from the Airport Engineer regarding the progress of the North Apron Reconstruction Project.

- G. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).
- H. AIRPORT MANAGER’S REPORT (*Non-Action Item*).
- I. LEGAL COUNSEL’S REPORT (*Non-Action Item*).
- J. TREASURER’S REPORT (*Non-Action Item*).
- K. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- L. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- M. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- N. ACTION ON ADJOURNMENT.

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**DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for POSTING by SEPTEMBER 16TH, 2016**

The Carson City Airport (CCA) Website: <a href="http://www.flycarsoncity.com">www.flycarsoncity.com</a>		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	CC Permit Center 108 E. Proctor St. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Public Library 900 North Roop St. Carson City, NV	Public Works Department 3505 Butti Way Carson City, NV
	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	El Aero Services 2101 Arrowhead Dr. Carson City, NV
~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~		
<i>Supporting materials will be posted to the Carson City Airport website as available, and can be obtained from Tim Rowe, Airport Manager, 2600 College Parkway, Carson City, NV</i>		

**NOTE:** The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or [cxp-mgr@att.net](mailto:cxp-mgr@att.net).

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

**Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706**