

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

WEDNESDAY, AUGUST 17TH, 2016 – 6:00 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Sierra Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Tim Rowe, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

- F. PUBLIC HEARINGS
 - 1. FOR POSSIBLE ACTION: TO APPROVE TRANSFER OF CLASS II FBO STATUS OF CARSON AVIATION SERVICES, LLC LOCATED AT 2640 COLLEGE PARKWAY AT THE CARSON CITY AIRPORT TO CONDUCT IT’S AIRCRAFT MAINTENANCE AND AVIONICS BUSINESS FROM ITS CURRENT OWNER STEVE POSCIC TO NEW OWNER BETTY CREEKS. (B. Creeks)

Staff Summary: Troy and Betty Creeks have acquired Carson Aviation Services, LLC from Steve Poscic and will continue to provide aircraft maintenance and avionics services at the Sterling Air, ltd. Hangar. Ms. Creeks is seeking approval as a Class II FBO.

- 2. FOR POSSIBLE ACTION: BRIEFING BY PROFESSIONAL HOME DEVELOPERS, INC. OF POSSIBLE STRUCTURAL REPAIRS OF THE TERMINAL BUILDING TO FACILITATE THE ROOF REPAIR AND REPLACEMENT; APPROVAL FOR POSSIBLE ADDITIONAL MONIES TO MAKE THOSE REPAIRS AND COMPLETE THE TERMINAL REHABILITATION. (M. Fritz, T. Rowe)

Staff Summary: The Terminal Building's existing masonry walls are partially grouted and will have to be filled solidly to its full height with grout. This will be an added expense in order to facilitate the rehabilitation of the terminal roof. This added expense will need to be discussed for approval by the CCAA.

3. FOR POSSIBLE ACTION: APPROVAL OF THE UPDATE OF THE 2017 AIRPORT IMPROVEMENT PROJECTS AND THE AIRPORT CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2018 THROUGH 2022. (J. Clague, S. Tackes, T. Rowe)

Staff Summary: This yearly update of the Airport Capital Improvement Program will highlight upcoming FAA funded projects that are due to be accomplished by the airport over the next five years.

4. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT PROJECT TO REHABILITATE THE NORTH APRON (FAA AIP No 3-32-0004-30), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (J. Clague)

Staff Summary: The reconstruction of the North Apron will begin on Monday, August 15th. This item of the agenda will provide updates of the progress of the North Apron project.

- G. AIRPORT ENGINEER'S REPORT (*Non-Action Item*).
- H. AIRPORT MANAGER'S REPORT (*Non-Action Item*).
- I. LEGAL COUNSEL'S REPORT (*Non-Action Item*).
- J. TREASURER'S REPORT (*Non-Action Item*).
- K. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- L. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- M. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- N. ACTION ON ADJOURNMENT.

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**DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for
POSTING by AUGUST 12TH, 2016**

The Carson City Airport (CCA) Website: www.flycarsoncity.com		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	CC Permit Center 108 E. Proctor St. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Public Library 900 North Roop St. Carson City, NV	Public Works Department 3505 Butti Way Carson City, NV
	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	El Aero Services 2101 Arrowhead Dr. Carson City, NV
<i>~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~</i>		
<i>Supporting materials will be posted to the Carson City Airport website as available, and can be obtained from Tim Rowe, Airport Manager, 2600 College Parkway, Carson City, NV</i>		

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cxp-mgr@att.net.

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC. Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706