

**CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA**

WEDNESDAY, MAY 17TH, 2017 – 6:00 P.M.

Public Meeting at:

**CARSON CITY COMMUNITY CENTER
(Sierra Room)
851 E. William
Carson City, Nevada**

This Agenda Prepared by Tim Rowe, Airport Manager

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Authority; Items may be pulled or removed from the agenda at any time.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.

- F. PUBLIC HEARINGS
 - 1 FOR POSSIBLE ACTION: TO APPROVE AUGMENTATION OF THE CARSON CITY AIRPORT AUTHORITY 2016-2017 BUDGET; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS. (B. Kohn-Cole, L. Harvey)

Staff Summary: The General Fund was budgeted to be \$3,419,653 on July 1, 2016 and the resources for the General Fund are now determined to be \$3,503,813. An Augmentation is required to balance the General Fund using other unused assets in the Budget.
 - 2 FOR POSSIBLE ACTION: TO APPROVE THE CARSON CITY AIRPORT AUTHORITY TENTATIVE BUDGET AS THE FINAL BUDGET FOR FISCAL YEAR 2017 TO 2018; AUTHORIZATION TO CERTIFY AND TRANSMIT SAME TO THE DEPARTMENT OF TAXATION AND THE NEVADA TAX COMMISSION; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS. (B. Kohn-Cole; L. Harvey; T. Rowe)

Staff Summary: The Budget was prepared in such detail and on forms prescribed by the Department of Taxation.

3. FOR POSSIBLE ACTION: TO APPROVE KOHN AND COMPANY, LLP TO CONDUCT THE FY 2016/2017 AUDIT OF THE CARSON CITY AIRPORT AUTHORITY (B. Kohn)

Staff Summary: Kohn & Company, LLP has been chosen to continue to provide audit services to the Carson City Airport Authority for FY 2016/2017.

4. FOR POSSIBLE ACTION: TO APPROVE THE REQUEST BY BRIAN KULPA OF KRNVTV TO OPERATE UNMANNED AERIAL VEHICLES (aka Unmanned Aircraft Systems, or "DRONES"; UNDER 55 LBS) WITHIN 5 MILES OF THE CARSON CITY AIRPORT IN FURTHERANCE OF THE NEWS AGENCY. (B. Kulpa)

Staff Summary: Brian Kulpa and KRNVTV News have acquired drones to be used for purposes related to their operations. NRS 493.109 prohibits operations of an unmanned aerial vehicle within 5 miles of an airport unless the operator obtains consent of the Airport Authority. KRNVTV has requested that consent. Consistent with other such approvals, consent should be conditioned on notice to the Airport Manager in the event that KRNVTV intends to operate within 1 mile of the Airport so that a NOTAM or other decision can be made as to the safety of ongoing Airport operations.

5. FOR POSSIBLE ACTION: APPROVAL OF ASSIGNMENT OF THE CUBIX CORPORATION LEASE (Parcel W1-C under lease recorded October 19, 2006 as Document No. 360015) TO GONI AVIATION, LLC (S. Lewis, B. Hartman).

Staff Summary: Goni Aviation, LLC has agreed to purchase the Fixed Base Operation lease and facilities currently held by Cubix Corporation. This item is presented to obtain Airport Authority approval of an assignment of the underlying Airport lease to Goni Aviation, LLC., as required by the lease agreement.

6. FOR POSSIBLE ACTION: REGARDING THE REQUEST BY DENNIS GIANGRECO TO LEASE PARCEL 219B OF AIRPORT LAND FOR THE CONSTRUCTION OF HANGARS FOR AIRCRAFT STORAGE; DETERMINE PROPOSED USE AND PROCEED WITH APPRAISAL; AND RECOVERY OF THE COST OF APPRAISAL. (D. Giangreco)

Staff Summary: Dennis Giangreco is requesting a land lease of Parcel 219B in order to construct aircraft-storage-only-hangars to the east of the Heritage Hangars Condo Association. The Authority may decide to proceed with an appraisal of the parcel and consider reimbursement of the cost of the appraisal. On April 15, 2015, the Airport Authority approved "in principle" to create parcel 219B to accommodate a similar proposed hangar

development.

- G. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).
- H. AIRPORT MANAGER’S REPORT (*Non-Action Item*).
- I. LEGAL COUNSEL’S REPORT (*Non-Action Item*).
- J. TREASURER’S REPORT (*Non-Action Item*).
- K. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- L. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- M. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- N. ACTION ON ADJOURNMENT.

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DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for POSTING by May 12th, 2017

The Carson City Airport (CCA) Website: www.flycarsoncity.com		
Airport Terminal Building 2600 College Parkway Carson City, NV	Community Center 851 E. William St. Carson City, NV	CC Permit Center 108 E. Proctor St. Carson City, NV
City Hall 201 N. Carson St. Carson City, NV	Public Library 900 North Roop St. Carson City, NV	Public Works Department 3505 Butti Way Carson City, NV
	Sterling Air, Ltd. 2640 College Parkway Carson City, NV	El Aero Services 2101 Arrowhead Dr. Carson City, NV
~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~		
<i>Supporting materials will be posted to the Carson City Airport website as available, and can be obtained from Tim Rowe, Airport Manager, 2600 College Parkway, Carson City, NV</i>		

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cxp-mgr@att.net.

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

↪ *Final* ↪

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC.
Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706