

CARSON CITY AIRPORT AUTHORITY  
MEETING AGENDA

WEDNESDAY NOVEMBER 20, 2013 – 6:00 P.M.

Public Meeting at:

CARSON CITY COMMUNITY CENTER  
(Sierra Room)  
851 E. William  
Carson City, Nevada

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- F. CONSENT AGENDA

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All matters listed under the consent agenda are considered routine, and may be acted upon by the Airport Authority with one action and without an extensive hearing. Any member of the authority or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Chairman or the Vice-Chairman retains discretion in deciding whether or not an item will be pulled off the consent agenda.

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\*\* END OF CONSENT AGENDA \*\*

- G. PUBLIC HEARINGS
  - 1. BRIEFING OF THE AIRPORT AUTHORITY ON THE PROVISIONS OF NRS CHAPTER 844 WHICH CREATED THE AIRPORT AUTHORITY AND THE SPECIFICS OF WHAT THE AUTHORITY MUST COMPLY WITH UNDER THAT LAW; NRS 241 REGARDING THE NEVADA OPEN MEETING LAW; AND NRS 281A REGARDING ETHICS AND CONFLICTS OF INTEREST. (S. Tackes)
  - 2. DISCUSSION AND POSSIBLE ACTION ON REPORT BY THE AIRPORT MANAGER ON A POTENTIAL COYOTE NUISANCE ON THE CARSON CITY AIRPORT; RECOMMENDATIONS FOR REMEDIATION; AUTHORIZE AIRPORT MANAGER TO PROCEED. (T. Rowe)
  - 3. DISCUSSION AND POSSIBLE ACTION ON REQUEST BY AIRPORT MANAGER TO ADOPT AN ANNUAL GATE CARD FEE NOT TO EXCEED \$10 PER CARD PER YEAR TO MAINTAIN THE GATE CARD SYSTEM; AUTHORIZE AIRPORT STAFF TO CONDUCT

SMALL BUSINESS IMPACT STUDY AND BEGIN PROCESS OF ADOPTION OF ANNUAL FEE . (T. Rowe)

- 4. DISCUSSION AND POSSIBLE ACTION TO DEVELOP ALTERNATIVE REVENUE GENERATING CONCEPTS UTILIZING THE CENTER TRIANGLE AND THE FORMER AIRPORT STRUCTURES LEASE. (G. Williams)
- 5. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO PHASE 1 AND PHASE 2 OF THE CARSON CITY AIRPORT MAIN APRON RECONSTRUCTION PROJECTS (FAA AIP NO. 3-32-0004-25 AND 3-32-0004-26), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS. (J. Clague, T. Rowe)
  
- H. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).
- I. AIRPORT MANAGER’S REPORT (*Non-Action Item*).
- J. LEGAL COUNSEL’S REPORT (*Non-Action Item*).
- K. TREASURER’S REPORT (*Non-Action Item*).
- L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- O. ACTION ON ADJOURNMENT.

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**DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for POSTING by November 15th, 2013:**

The Carson City Airport (CCA) Website: <a href="http://www.carsoncity-airport.com">www.carsoncity-airport.com</a>		
Airport Terminal Building	Community Center	CC Permit Center
City Hall	Public Library	Public Works Department
	Sterling Air, CCA	El Aero Services, CCA
~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~		

**NOTE:** The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or [cxp-mgr@att.net](mailto:cxp-mgr@att.net).

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC.

Comments should be addressed to the **Airport Manager**, and sent to the following address:  
**Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706**