

CARSON CITY AIRPORT AUTHORITY
MEETING AGENDA

WEDNESDAY JULY 17, 2013 – 6:00 P.M.

Public Meeting at:

CARSON CITY COMMUNITY CENTER
(Sierra Room)
851 E. William
Carson City, Nevada

- A. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY.
- D. MODIFICATION OF THE AGENDA. *The Chairman reserves the right to modify the agenda in order to most effectively process the agenda items.*
- E. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on *agendized and non-agendized matters* related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- F. CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the Airport Authority with one action and without an extensive hearing. Any member of the authority or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Chairman or the Vice-Chairman retains discretion in deciding whether or not an item will be pulled off the consent agenda.

**** END OF CONSENT AGENDA ****

- G. PUBLIC HEARINGS
 - 1. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF OFFICERS IN ACCORDANCE WITH NRS 844, SECTION 6, PARAGRAPH 1 (S. Tackes)
 - 2. DISSCUSSION AND POSSIBLE ACTION TO APPROVE CLASS II FBO STATUS TO MOBILE AERO IN ORDER TO OPERATE A FLIGHT SCHOOL AT THE CARSON CITY AIRPORT. (M. Reynolds)
 - 3. DISCUSSION AND POSSIBLE ACTION TO DIRECT THE AIRPORT MANAGER TO ISSUE A REQUEST FOR QUALIFICATIONS TO OBTAIN ARCHITECTURAL SERVICES FOR A NEW TERMINAL BUILDING AT THE CARSON CITY AIRPORT. (T. Rowe)
 - 4. DISUSSION AND POSSIBLE ACTION REGARDING REVIEW OF RESPONSES TO RFQ (DUE JULY 15) AND SELECTION OF FIRM(S) TO PROVIDE AIRPORT PLANNING, ENGINEERING AND CONSULTING SERVICES UNDER CONTRACT BEGINNING SEPTEMBER, 2013; SELECTION AND RANKING; DIRECT STAFF TO NEGOTIATE

CONTRACT TERMS; OR DETERMINATION OF SELECTION SUBCOMMITTEE, WHETHER TO HAVE INTERVIEWS OR OTHER PRESENTATIONS BY INTERESTED FIRMS, OTHER ACTIONS OR PROCEDURES THAT WILL LEAD TO TIMELY ENGAGEMENT OF SERVICES. (S. Tackes)

- 5. DISCUSSION AND POSSIBLE ACTION TO AWARD THE CONSTRUCTION CONTRACT TO THE LOWEST, RESPONSIVE BIDDER; APPROVE THE ENGINEERING SERVICES AGREEMENT TO PROVIDE CONSTRUCTION MANAGEMENT DURING THE CONSTRUCTION OF THE PROJECT; AUTHORIZE THE CHAIRMAN TO SUBMIT A GRANT APPLICATION BASED ON THE LOWEST, RESPONSIVE BID; AND APPROVE THE ACCEPTANCE OF A GRANT OFFER FROM THE FAA FOR THE RECONSTRUCTION OF THE MAIN APRON PHASE 2; ALL CONDITIONED ON FAA GRANT FUNDING (J. Clague)

- H. AIRPORT ENGINEER’S REPORT (*Non-Action Item*).
- I. AIRPORT MANAGER’S REPORT (*Non-Action Item*).
- J. LEGAL COUNSEL’S REPORT (*Non-Action Item*).
- K. TREASURER’S REPORT (*Non-Action Item*).
- L. REPORT FROM AUTHORITY MEMBERS (*Non-Action Item*).
- M. PUBLIC COMMENT. Members of the public who wish to address the Airport Authority may speak on items discussed on the agenda related to the Airport. Comments are limited to three (3) minutes per person or topic. If your item requires extended discussion, please request the Chairman to calendar the matter for a future Airport Authority meeting.
- N. AGENDA ITEMS FOR NEXT REGULAR MEETING (*Non-Action Item*).
- O. ACTION ON ADJOURNMENT.

* * * * *

DELIVERED (via Facsimile and E-Mail) to the FOLLOWING LOCATIONS for POSTING by July 12, 2013:

The Carson City Airport (CCA) Website: www.carsoncity-airport.com		
Airport Terminal Building	Community Center	CC Permit Center
City Hall	Public Library	Public Works Department
	Sterling Air, CCA	El Aero Services, CCA
~ Distribution made to others per request and as noted on the Airport Authority Distribution List ~		

NOTE: The Airport Authority is pleased to make reasonable accommodations for the public who are disabled and wish to attend this meeting. If special arrangements for the meeting are necessary, please notify the Airport Authority at (775) 841-2255 or cxp-mgr@att.net.

Notice: NRS 241.020(3)(b) states that a request for mailed notice of meetings automatically lapses six months after it is made to the public body. A separate written request is not required for each meeting although requests are limited to six months at a time.

THE CARSON CITY AIRPORT AUTHORITY ENCOURAGES WRITTEN COMMENTS FROM THE PUBLIC.
Comments should be addressed to the **Airport Manager**, and sent to the following address:

Carson City Airport Authority 2600 College Parkway #6, Carson City, Nevada 89706