

**MINUTES**  
**Special Meeting**  
**Carson City Airport Authority**  
**Wednesday, March 4, 2015 • 12:30 PM**  
**Airport Terminal Building**  
**2600 College Parkway, Carson City, Nevada**

**Committee Members**

<b>Chair – Guy Williams</b>	<b>Vice Chair – Karl Hutter</b>
<b>Member – Lee Griffin</b>	<b>Member – Steve Poscic</b>
<b>Member – Jim Shirk</b>	<b>Member – Phil Stotts</b>
<b>Member – Maurice White</b>	

**Staff**

Steve Tackes – Airport Counsel  
Brian Fitzgerald – Airport Engineer  
Tim Rowe – Airport Manager  
Tamar Warren, Deputy Clerk/Recording Secretary

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (12:30:28) –** Chairperson Williams called the meeting to order. A quorum was present.

Attendee Name	Status	Arrived
Guy Williams	Present	
Karl Hutter	Present	
Lee Griffin	Absent	
Steve Poscic	Present	
Jim Shirk	Present	
Phil Stotts	Present	12:34
Maurice White	Present	

**B. PLEDGE OF ALLEGIANCE (12:30:50) –** Led by Chairperson Williams.

**C. MODIFICATION OF AGENDA (12:31:13) –** None.

**D. PUBLIC COMMENT**

(12:31:21) – None.

**E. PUBLIC HEARING ITEMS:**

**1. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE AIRPORT CONSTRUCTION AND INSTALLATION OF A WATER LINE THROUGH THE CLICK BOND PROPERTY FOR AIRPORT WATER SERVICE AND LOOP SAFETY TO THE CENTER TRIANGLE IN COORDINATION WITH CLICKBOND CONSTRUCTION.**

(12:31:56) – Mr. Tackes gave background and presented the Airport Counsel Briefing, incorporated into the record. He also recommended addressing the item via two separate motions. Mr. Tackes also clarified that Vice Chairperson Hutter would abstain during the vote as he was the Chief Operating Officer (COO) of ClickBond.

(12:34:45) – Mr. Fitzgerald presented the remainder of the agenda materials prepared by Atkins, and added that the design for the North Apron was still preliminary and would be addressed in the next few weeks. Mr. Tackes noted that an upcoming survey would identify the exact location of the ClickBond easement. Discussion ensued regarding the easement location and project timeline. Vice Chairperson Hutter clarified that ClickBond was building a new fiber optic loop and thanked the Authority for considering the project. Member White was informed that the details of the conduit installation for the apron lighting were not finalized.

There were no public comments.

**(12:46:06) – MOTION: I move to we approve the underground easement for ClickBond on the east side of the north ramp, as presented**

<b>RESULT:</b>	<b>APPROVED (5-0-1)</b>
<b>MOVER:</b>	Poscic
<b>SECONDER:</b>	White
<b>AYES:</b>	Williams, Poscic, Shirk, Stotts, White
<b>NAYS:</b>	None
<b>ABSTENTIONS</b>	Hutter
<b>ABSENT:</b>	Griffin

(12:46:36) – Mr. Tackes gave background on the waterline project, also incorporated into the Airport Counsel Briefing, and invited Mr. Fitzgerald to elaborate. Mr. Fitzgerald presented the engineering report prepared by Atkins and incorporated into the record. Vice Chairperson Hutter clarified that should the project be approved, the construction route would “go through the asphalt and not through landscaping and concrete”. He also explained that “the cost of doing the cut, patch, and repair of that construction for the Airport is greater” when performed at a later time instead of taking advantage of the ClickBond construction.

(12:54:55) – Chairperson Williams wished to understand the project cost and the impact on the current budget. He also believed that a budget augmentation may be necessary. Mr. Fitzgerald believed that a high-end estimate would be \$100 per linear foot or \$36,000; however, he stated that a firm contractor estimate would be necessary. Mr. Tackes was informed that the project might be FAA reimbursable; however, it would be considered a very low priority project. He also noted that these costs would have been passed on to tenants, but no tenants were present in the area at this time. Mr. Fitzgerald highlighted the possible cost savings by doing the project along with ClickBond. Mr. Rowe indicated that he would have to discuss the possible budget augmentation with the Authority’s accountant should the project move forward. In response to a question by Member White, Vice Chairperson Hutter indicated that paving would take place at the end of March or early April. He also offered to move to other areas of the project first, should the Authority require more time, adding that ClickBond would need acceptance or decline of the project from the Authority by early April. Discussion ensued regarding the budget and FAA funding, and Mr. Fitzgerald noted that the alternative of boring the ground, suggested by Member White, would cost much more. Mr. Rowe explained that he had spoken to the accountant who believed the rock sales could help fund the project, in addition to being under budget for legal fees. Mr. Tackes clarified

that projects between \$25,000 and \$50,000 required a bid from two vendors, and projects over \$50,000 required a published notice. Member Poscic suggested voting on this item at the Authority's next regularly-scheduled meeting, allowing time for a construction quote. Vice Chairperson Hutter noted that the earlier decision of granting the easement would help them "shift the attention of the construction to that route". Potential design and permit fees were also discussed. Vice Chairperson Hutter offered to have ClickBond consolidate the design and permitting, should it be allowable by the NRS. It was agreed to postpone voting on this item until additional data is provided by Staff at the next meeting.

**F. PUBLIC COMMENT (1:26:40) – None.**

**G. AGENDA ITEMS FOR NEXT REGULAR MEETING**

(1:26:53) – To carry the second half of this item forward and to have a budget workshop.

**H. ACTION ON ADJOURNMENT (1:27:07) – Member White moved to adjourn. The motion was seconded by Member Poscic.** The meeting was adjourned at 1:28 p.m.

The Minutes of the March 4, 2015 Carson City Airport Authority meeting are so approved this 15<sup>th</sup> day of April, 2015.

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GUY WILLIAMS, Chair