

CARSON CITY AIRPORT AUTHORITY

Minutes of the July 21, 2010 Meeting

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A regular meeting of the Carson City Airport Authority was scheduled for 6:00 p.m. on Wednesday, July 21, 2010 at the Carson City Community Center, Sierra Room, 851 E. William Street, Carson City, Nevada.

PRESENT: Chairperson Harlow Norvell
Vice Chairperson John Kelly
Member Alex Carter
Member Ray Saylo
Member Dave McClland
Member Teresa DiLoreto-Long

STAFF: Jim Clague, Airport Engineer
Steve Tackes, Airport Counsel
Debbie Gottschalk, Recording Secretary

NOTE: A recording of these proceedings, agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A. CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (6:00:00) - Chairperson Norvell called the meeting to order at 6:00 p.m. Roll was called; a quorum was present.

B. PLEDGE OF ALLEGIANCE (6:00:10) - Chairperson Norvell led the pledge of allegiance.

C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY (6:00:24) - Vice Chairman Kelly moved to approve the minutes of the May 20, 2010 meeting. The motion was seconded and carried 6-0. Member DiLoreto-Long moved to approve the minutes of the June 9, 2010 meeting. The motion was seconded and carried 6-0. Vice Chairman Kelly moved to approve the minutes of the June 16, 2010 meeting. The motion was seconded and carried 6-0.

D. MODIFICATION OF THE AGENDA (6:02:32) - Chairperson Norvell recommend deferring Item G-3 to the next scheduled meeting.

E. PUBLIC COMMENT (6:03:56) - None.

F. CONSENT AGENDA - None.

G. PUBLIC HEARINGS ITEMS:

G-1. DISCUSSION AND POSSIBLE ACTION TO APPROVE ADDENDA TO EL AERO LEASES RESULTING FROM THE RELOCATION OF THE RUNWAY AND RESULTING CHANGES TO LEASE AREAS, AND CHANGE FROM EAA SWAP REQUEST, SET FORTH IN THE NINTH ADDENDUM TO THE EL AERO ("MOBILL") LEASE AND THE NINTH ADDENDUM TO THE EL AERO ("PORTAHANGAR") LEASE AFFECTING AIRPORT LEASE PARCELS 20, 21, 22 AND 27 (6:04:37) - Chairperson Norvell introduced the item. Vice Chairperson Kelly recused himself from this item and stepped from the dais. Mr. Tackes

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explained the addenda and provided written copies for the record. Chairperson Norvell opened this item to Airport Authority member and public comments. When none were forthcoming, he entertained a motion. **Member DiLoreto-Long moved to approve and present to the Board of Supervisors the Ninth Addendum to the El Aero ("Mobill") lease and the Ninth Addendum to the El Aero ("Portahangar") lease. Member McClelland seconded the motion. Motion carried 5-0.**

G-2. DISCUSSION AND POSSIBLE ACTION TO READDRESS THE DISPOSAL OF THE OLD NEXWOS SYSTEM (6:09:50) - Chairperson Norvell introduced the item, and provided background information. Chairperson Norvell stated the new AWOS system is certified and producing METAR (Aviation Routine Meteorological Observations). Chairperson Norvell recused himself from this item and stepped from the dais. Vice Chairperson Kelly spoke on the item and suggested the system be placed on the internet sale sites with a minimum bid. In response to a question, Vice Chairperson Kelly stated the old NEXWOS system is not being manufactured anymore but there could be some value left in the parts. The company that services this system does not want to buy this system. Vice Chairperson Kelly would emphasize the system is sold on an "as is where is" basis with no guarantees. Mr. Tackes suggested that the Airport Manager do some research before posting this item as to what type of site, contact some other small airports to see if they have this system, and how this should be disposed of.

Vice Chairperson Kelly called for public comment. Erich Laetsch inquired as to how much money the airport anticipates received from selling the AWOS system. He suggested the system be advertised to specific communities of interest, perhaps placing the information on the airport website to be auctioned off. Vice Chairperson Kelly anticipated receiving less than \$5,000.00.

Vice Chairperson Kelly called for additional Airport Authority member and public comments. When none were forthcoming, he entertained a motion. **Member Saylo moved to authorize the Airport Manager to locate the best avenue for selling the old AWOS system, through Ebay or other means, and to make that sale. Member Carter seconded the motion. Motion carried 5-0.**

G-3. DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF A NEW WINDSOCK OR RELOCATION OF AN EXISTING WINDSOCK TO BE LOCATED NORTH OF THE MAIN APRON AND SOUTH OF RUNWAY 9/27 (6:20:50) - Deferred.

G-4. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS) PROJECT (FAA AIP NO 3-32-0004-17), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (6:20:57) - Chairperson Norvell introduced the item. Mr. Clague gave a status report and provided a written copy for the record. He stated the project is complete and the last step is to prepare a final construction report to be submitted to the FAA. Chairperson Norvell opened this item to Airport Authority member and public comments. No comments were forthcoming. No action taken.

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G-5. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT RUNWAY (FAA AIP NO 3-32-0004-18), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDER, AND OTHER RELATED ITEMS (6:21:55) - Chairperson Norvell introduced the item. Mr. Clague gave a status report and provided a written copy for the record. He stated that the AGIS Survey may not be required by the FAA, which would be a savings of \$70,000.00. He will keep the Authority members apprised of the outcome. In response to a question, he stated the only work done so far on the AGIS Survey is to develop the scope of work and associated costs. This was approved by the Airport Authority and sent to the FAA. Chairperson Norvell stated, for the record, that the Airport is actively pursuing a straight in approach for the runway because it is a critical component for certain types of aircraft. Chairperson Norvell opened this item to Airport Authority member and public comments. No comments were forthcoming. No action taken.

H. AIRPORT ENGINEER'S REPORT (6:33:15) - Mr. Clague gave a status report on the Construction Runway 9 Connector to the North Apron and Construct Taxiway D East of Taxiway B. A written copy was provided for the record. He stated the estimated project cost would be \$2,220,000 (\$2,110,000 FAA and \$110,000 CCAA) which is different than what was provided in his report. He further stated the FAA funding is contingent on Congress passing the FAA Reauthorization Bill, which action is anticipated by the end of the month. The project is being sent out to bid this week, with an anticipated bid opening on August 13, 2010. There will be a 70 calendar day construction period, 30 days for Taxiway D and Phase I of the Connector, 10 days for Phase II of the Connector, and 30 days for the taxiway lighting.

Mr. Clague gave an status report on the contract negotiations with Granite Construction for the removal of the surplus rock and fill material. Chairperson Norvell opened this item to Airport Authority member and public comments.

Erich Laetsch made suggestions to the Airport Authority on what wording should be placed in the agreement between the Airport and Granite Construction.

I. AIRPORT MANAGER'S REPORT (6:47:19) - None.

J. LEGAL COUNSEL'S REPORT (6:47:26) - None.

K. TREASURER'S REPORT (6:47:15) - Member Carter provided an overview of YTD figures. No comments were forthcoming.

L. REPORT FROM AUTHORITY MEMBERS (6:48:36) - Vice Chair Kelly received a noise complaint about low level flying aircraft, which will be forwarded to the Airport Manager.

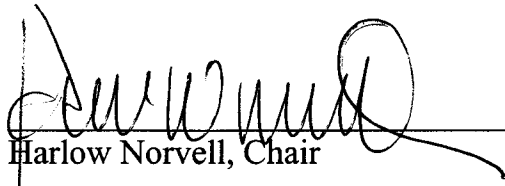
M. AGENDA ITEMS FOR NEXT REGULAR MEETING (6:49:13) - Chairperson Norvell stated Agenda Item G-3 will be presented at the next scheduled meeting. Vice Chairperson Kelly suggested using the equipment available to the Airport to do some crack sealing due to the taxiway needing repair before winter comes. Vice Chairperson Kelly will discuss the crack sealing maintenance

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with the Airport Manager. Member McClland stated the kettle used for crack sealing is very user friendly and he can volunteer one of his employees for a day to do the crack sealing, if necessary. Mr. Clague recommended permanently removing Item No. G-4 from the agenda, and retaining Item No. G-5.

N. ACTION ON ADJOURNMENT (6:57:01) - Chairperson Norvell entertained a motion to adjourn. Vice Chairperson Kelly moved to adjourn the meeting at 6:57 p.m. Member McClland seconded the motion and it carried unanimously.

The Minutes of the July 21, 2010 Carson City Airport Authority meeting are so approved this 18th day of August, 2010.



Harlow Norvell, Chair