

CARSON CITY AIRPORT AUTHORITY
Minutes of the September 21, 2011 Meeting

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A regular meeting of the Carson City Airport Authority was scheduled for 6:00 p.m. on Wednesday, September 21, 2011, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson John Kelly
Member Alex Carter
Member Ray Saylo
Member Marcus Thomason

STAFF: Steve Tackes, Airport Counsel
Jim Clague, Airport Engineer
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Airport Authority's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

- A. CALL TO ORDER AND DETERMINATION OF QUORUM (6:00:43)** – Vice Chairperson Kelly called the meeting to order at 6:00 p.m. Roll was called; a quorum was present. Chairperson Norvell, Member DiLoreto-Long, and Member McClelland were absent.
- B. PLEDGE OF ALLEGIANCE: (6:01:02)** – Vice Chairperson Kelly led the Pledge of Allegiance.
- C. ACTION ON APPROVAL OF PAST MINUTES (6:01:30)** – **Member Carter moved to approve the minutes of the August 17, 2011 meeting minutes.** Mr. Tackes advised voting on the minutes in the October meeting since only three members of the quorum were present at the previous meeting. **Member Carter withdrew the motion.**
- D. MODIFICATION OF AGENDA (6:02:36)** – None.
- E. PUBLIC COMMENT (6:02:43)** – Ginny Reyes thanked Bob Dickinson and wished to “recognize the impact of the local EAA in conjunction with the Sky Fair, held on September 10th”. Ms. Reyes added that the Young Eagle Program was responsible for 120 community youth being exposed to general aviation, and 17 were scheduled to “go up with the local EAA”.
- F. CONSENT AGENDA (6:04:08)** – None.
- G. PUBLIC HEARING ITEMS:**
- 1. DISCUSSION AND POSSIBLE ACTION REGARDING AIP 3-32-0004-21 POTENTIAL CHANGE ORDERS AND PROJECT STATUS OF TAXIWAY D WEST CONSTRUCTION. (6:04:13)** – Vice Chairperson Kelly introduced the item. Mr. Clague referred to the Airport Engineer's Report, incorporated into the record, and explained that this item was informational only and did not require any action. He also attached several photographs and a financial summary of the construction, also incorporated into the record. Mr. Clague believed that a change order of \$14,700 might be necessary due to unexpectedly encountering several water lines. He also explained that a savings of \$8,000, for an unused item, could be applied towards the anticipated change order. In response to Vice Chairperson Kelly's question, Mr. Clague clarified that they were aware of the water pipes, however, their depth was not known.
- H. AIRPORT ENGINEER'S REPORT (6:09:21)** – Vice Chairperson Kelly introduced the item. Mr. Clague referred to the Airport Engineer's Report, incorporated into the record, and explained that the FAA's comments had been received for the Environmental Assessment. He added that the Atkins environmental group had been addressing the questions asked by the FAA. He also cautioned that the soil beneath the Main Apron was being bored to investigate the

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conditions of the soil. In response to Member Thomason's question, Mr. Clague explained that the removal of the hill west of Goni Road was on the Airport Capital Improvement Plan; however, he believed that the project could be completed "in a couple of years", cautioning that the hurdle was to receive an environmental clearance.

I. AIRPORT MANAGER'S REPORT (6:12:13) – Vice Chairperson Kelly introduced the item. Mr. Rowe explained that Sierra Engineering had stated that the holes being bored were "looking very clean". He added that the Airport Facility Directory had been updated "to reflect that the 1,000-foot AGL pattern altitude is in affect now". Mr. Rowe also announced that on September 22nd, between 11 a.m. and 3 p.m. the runway would be closed for paving. He also verified that on Monday, September 26th, the runway would be closed all day, and could possibly be continued into Tuesday. Mr. Clague elaborated that the taxiway construction encroached into the runway by 200 feet, and the runway would be closed for safety reasons, as people and equipment would be present. Mr. Rowe also explained that Mr. Tackes had met Jon Mittelstadt, the new Meteorologist in Charge (MIC) at the National Weather Service in Reno, who stated he would look into Mr. Rowe's request for Terminal Area Forecast. In response to Member Thomason's question, Mr. Rowe explained that they were doing pre-maintenance checks, and that they would be ready for the winter. Ms. Reyes inquired about tenant feedback on the runway closures during business days, and Mr. Rowe responded that there had been no feedback. She also expressed preference to have the work completed on the weekend, and requested a phone call once the runway opened on Tuesday.

J. LEGAL COUNSEL'S REPORT (6:19:11) – Vice Chairperson Kelly introduced the item. Mr. Tackes explained that rent for an Albatross aircraft had not been paid for a "pretty long time". He stated that notification had been sent to the owner registered on the FAA records, requesting payment, and if no payment was received a lien would be placed on the aircraft. Per Mr. Tackes, no response was received; therefore the owner was notified that the aircraft would be sold. He announced that the lien sale would occur on September 28, per the process set forth under the Nevada Law and the FAA Law. Mr. Tackes clarified that if no feedback was received by the sale date, they would attempt to sell the aircraft for the storage fees, and the \$2,900 associated with the lien sale. Mr. Tackes hoped that the owner would "show up and pay his bill". He also updated the Authority on KCXP investments, LLC that had pledged its lease as collateral for bank loans totaling \$5.7 million. Mr. Tackes announced that they had dismissed their own bankruptcy, and had expressed the desire to work cooperatively with the Airport Authority to remedy the breach of contract. Mr. Tackes recommended "we see how it goes" prior to taking any action. In response to Member Thomason's question, Mr. Tackes explained that the amount owed by the owners of the Albatross aircraft was \$1,440. He also clarified that any amount generated over the Airport Authority's request would pay other lien holders, and if a balance is still present, the funds would be sent to the aircraft owner. He also advised that the buyers would have 30 days to remove the aircraft from the premises.

K. TREASURER'S REPORT (6:30:50) – Vice Chairperson Kelly introduced the item. Mr. Carter distributed the Carson Airport Authority Budget Report, incorporated into the record, explaining that the current bank balance was \$501,580.25.

L. REPORT FROM AUTHORITY MEMBERS (6:31:27) – Vice Chairperson Kelly introduced the item. Member Saylo advised that the gravel company operating near the landfill had received permits to do weekday blasting near the landfill area from late September until mid-December. Mr. Tackes also announced that Mr. Matthews had filed a new application with the Planning Commission, representing the new, shorter wind turbines, approved by the Airport Authority.

M. AGENDA ITEMS FOR NEXT REGULAR MEETING (6:33:57) – Mr. Rowe informed that a 727 aircraft may be donated to a school, and could be grounded at the airport.

N. ACTION ON ADJOURNMENT (6:35:19) – Member Saylo moved to adjourn. The motion was seconded by Member Carter. The meeting was adjourned at 6:36 p.m.

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The Minutes of the September 21, 2011 Carson City Airport Authority meeting are so approved this 19th day of October, 2011.

HARLOW NORVELL, Chair